



CCS RFP Review Discussion for Directors

CCS Office

November 10, 2016

9:00 AM

1. Call To Order
2. Public Comment
3. New Business
 - a. Laulima Directors Discussion
 - b. Review schedule for RFP review and project timeline
 - c. Review scoring methodology, and how scores will be used to select semifinal and final vendors
 - d. Review Key ILS functionality
 - e. Review spreadsheet for scoring the Proposals received – Scores due by November 23, 2016 (send to melissa@quipugroup.com)
4. Adjournment

Project Schedule

11/10/2016	RFP Scoring Meetings at CCS
11/23/2016	Proposal Scoring Due to Melissa (melissa@quipugroup.com)
11/28/2016	Melissa to Provide Score Summary to CCS
12/6/2016	Scoring Review Meetings at CCS
Dec. 2016 - Jan. 2017	Vendor Meetings/Demos
1/26/16 or 1/27/16	Laulima Directors Meeting to Select Final Vendor
2/1/2017	Final Selection Recommendation to Director's Group
Feb. 2017 - March 2017	Contract Negotiations
3/31/17	Final Contract Ready for Approval

All matters on the agenda may be discussed, amended, and acted upon.