

Agenda
CCS Catalog and Metadata Management Technical Group
Zoom meeting
Wednesday, November 11, 2020
9:30 a.m.

Join meeting online: <https://us02web.zoom.us/j/87112524776?pwd=VGRBTmJyMmZoUHZPbkJTS2NhSVNaZz09>

Call in: +1 312 626 6799 US (Chicago), Meeting ID: 871 1252 4776, Passcode: 722911

- 1. Call to order**
- 2. Additions to the agenda**
- 3. Approval of minutes of August 12, 2020 meeting** 5 min.
- 4. Chair's report** 5 min.
- 5. CCS staff reports**
 - a. Rachel 10 min.
 - i. Update on the post-migration catalog cleanup
 - ii. Reminder – Add 8XX fields to records.
 - iii. SCRAP update
Discussion: Do libraries catalog LeapFrog kits?
ACTION: Approve recommendation to supply “[Book + Audio]” in the 250 field for Vox/Wonderbooks.
 - b. Debra 10 min.
 - i. Website RFP
 - ii. Database Management update
Forthcoming title records
 - iii. Polaris 6.6 upgrade
 - c. Virginia 10 min.
- 6. Business**
 - a. Presentation: LCGFT heading “Novels of manners” and local heading “Regency fiction” (L. Rubio, Des Plaines; S. DeSio, Indian Trails) 10 min.
 - b. Overview of vendor cataloging workflow (R. Fischer, CCS) 15 min.
 - c. Encoding levels and import profile settings (R. Fischer, CCS) 15 min.
 - d. Review of criteria used for setting OCLC holdings (R. Fischer, CCS) 15 min.
 - e. Serials coded as monographs (J. King, Niles-Maine) 10 min.
 - f. Technical services open discussion 10 min.
- 7. Announcements** 5 min.
- 8. Adjournment**

Next meeting: February 10, 2020, Zoom meeting

All matters on the agenda may be discussed, amended and acted upon