CCS Catalog and Metadata Management Technical Group

August 12, 2020
9:30 AM
Zoom Meeting

Call to order

Chair King called the meeting to order at 9:32 AM.

Approval of previous minutes

The minutes of the February 12, 2020 meeting were approved as written.

Election of 2020-21 officers

The election of the uncontested seats for Vice-Chair/Chair-Elect (**Sara Scodius**, Northbrook) and Secretary (**Ross Shanley-Roberts**, Lake Forest) were approved unanimously.

Guest speaker

Nincy George, Cataloging Services Coordinator at RAILS gave an introduction to RAILS Services, including a new option in the works for free outsourcing for original and world language cataloging.

Nincy then spoke on "The Future of Cataloging", including her assessment that although cataloging is and has been evolving it is unlikely that it will go away. She also shared that the RDA 3R toolkit is available for review and feedback submission and that the RDA 3R based on LRM model from IFLA. Presentation available at
https://ccsliborg.sharepoint.com/:b:/s/CCSTraining/ETJ7y2BvS2lFuXX5Gqz1NZQBCbXIQ10FtqBcLgfH8LVJ9A?e=BPwJoW

Reports of CCS Staff

Rachel reported that the Polaris 6.5 Upgrade has been accomplished. The majority of the updates do not affect cataloging, but MARC format updates 27-29 at https://www.loc.gov/marc/status.html are incorporated.
Here is the link to the Polaris v. 6.5 manuals:
https://ccsliborg.sharepoint.com/:f:/s/CCSTraining/EqMuYHwLh1JFhdtXG8yhvMsBosh4OiWbjQCqkHQMbOY-nQ?e=8AwiOw
The Polaris 6.6 Upgrade will have serials check-in in LEAP.
Project OHM, an open source application developed by SWAN will replace TMQ for updating OCLC holdings, and will be processing holdings from now on.
Rachel also reported on SCRAP updates. The RDA Beta Toolkit will become the real RDA toolkit in December.
Rachel also discussed the importance of maintaining character encoding. Polaris is Unicode, but the Z39.50 connection to OCLC imports records in as MARC-8. It is important to check the 880 fields to make sure that non-Latin characters and diacritics are displaying correctly. If any are not, either import the record from Connexion or open a help ticket for CCS to do that.

Debra reported on the go-live process for Palatine and Grayslake. Grayslake will have their final data pull on Sept. 2 and will begin using Polaris offline on Sept. 3. Palatine will have their final data pull on Sept. 3 and begin using Polaris offline on Sept. 4.
All libraries will be offline starting at the end of the day on Sept. 4 and will come back online on Sept. 9, unless the database is ready before 5pm on Sept. 8, which would allow all CCS members to come back online.
Debra also spoke to the fact that since there cannot be in-person training for new staff, CCS has created training tools at https://training.ccslib.org/. All staff are invited to provide feedback.
Debra also updated on the CCS website redesign which will have L2 login integration. The new interface should be released in Spring 2021.

Virginia reminded staff to remove non-LCGFT genre headings unless they're on the list of approved local genre headings, and that during the past few months while working at home she has been reviewing local records.

Business
Brad Peterson (Cary) shared some reminders of local practice. A summary:
https://ccsliborg.sharepoint.com/:w:/s/CCSTraining/EcBFQfVOGb5HvpbHMaARE_MBBrmTGYW6SsYRjf3bUIKM_w?e=1Z0I44

Lynne Rubio (Des Plaines) asked about using parent/child item records, which special regard to kits and binge boxes. The discussion covered aspects of discovery in the catalog for items that are in kits/boxes, circulation of the items as a group and/or singly, and accounting for the usage statistics. **John Lavalie** (Des Plaines) will consider drafting a submission to Innovative's Idea Lab to address some of the issues, and share with the group for feedback.

Adjournment
The meeting was adjourned at 11:14.

Attendance

Library:	Attendees:
Algonquin	Lori Sutherland
Cary	Linda Conn, Brad Peterson
Crystal Lake	Kit Moore, Penny Ramirez
Des Plaines	Lynne Rubio, John Lavalie
Ela	Brian Christensen
Evanston	
Fox River Valley	Karin Nelson
Fremont	
Glencoe	Becky Halcli
Glenview	Teri Room
Grayslake	Jan Davis, Tammy Skwierczynski, Kelly Webster, Danette Zingsheim

Highland Park	Michelle London
Huntley	Jo Smolzer, Calah Goehring
Indian Trails	Sandy DeSio
Lake Forest	Ross Shanley-Roberts
Lake Villa	Anita Santoro
Lincolnwood	Shao Chen Lin
McHenry	Kathy Milfajt
Morton Grove	Sue Heidkamp
Niles-Maine	Jamie King, Victoria Luz
Northbrook	Lori Schlernitzauer, Sara Scodius
Palatine	Kristi Napolitano, Lay Diep, Shelby Ricci
Park Ridge	Gretchen M. Kottkamp
Prospect Heights	Kimberly Last, Jan May
Round Lake	
Wilmette	Jessica Thomson
Winnetka-Northfield	
Zion-Benton	Kim Nevins
CCS	Rachel Fischer, Debra Wischmeyer, Virginia Seward

Addenda

August 12, 2020 CAMM meeting is now on YouTube: https://youtu.be/JIuKPoKwHUw

Submitted by Ross Shanley-Roberts