

**Agenda**  
**Circulation Technical Group**  
**Zoom Meeting**  
**April 9, 2021, 9:30am**

URL: <https://us02web.zoom.us/j/82632038418?pwd=eTBLYWJKZFZwRXdJQitFbUx4OWdQZz09>

Meeting ID: 826 3203 8418

Passcode: 347305

1. **Call to order**
2. **Approval of minutes (January 8, 2021)** 2 min
3. **Additions to the agenda** 2 min
4. **Officer reports**
  - a. Chair 2 min
  - b. Vice Chair
  - c. Secretary
5. **CCS staff reports**
  - a. Updates from Debra and/or Miekko. 5 min.
6. **Old Business**
  - a. None
7. **New Business**
  - a. Vega Update (Debra - CCS) 5 min
  - b. How are libraries handling library cards for students who don't live in-district but attend an in-district school? Is their card good only at that library or throughout the consortium? How are they being labeled? What about cards for teachers? (Kim Hegelund – WLK) 10 min
  - c. Election of Vice Chair/Chair Elect and Secretary for FY21-22 (July '21-June '22) (Miekko – CCS) 20 min
  - d. Circulation/ILL Advisory Group - looking for participation (Miekko – CCS) 5 min
  - e. Staff not writing clearly on RAILS transit slips. (Ann Thomas – PHK) 5 min
  - f. What does your library give, if anything, to new library card registrants, besides a library card? (Ann Thomas – PHK) 10 min

- g. At libraries with RFID, do staff typically open up CDs, DVDs, etc. before placing them in the RAILS bins? (Ann Thomas – PHK) 5 min
- h. Clean up project: patrons with notice preference of "(none)". (Mieko - CCS) 10 min
- i. NCOA Group Submission Option 10 min

## 8. Adjournment

**Next meeting – to be determined**

All matters on the agenda may be discussed, amended and acted upon