

Agenda
Circulation Technical Group
Zoom Meeting
July 10, 2020, 9:30am

Meeting URL: <https://us02web.zoom.us/j/81234489052?pwd=MzBBSHE4Z0hmMm4wcU91SXcyMVFnUT09>

Meeting ID: 812 3448 9052

Password: 272597

1. **Call to order**
2. **Approval of minutes (January 20, 2020)** 2 min
3. **Additions to the agenda** 2 min
4. **Officer reports** 2 min
 - a. Chair
 - b. Vice Chair
 - c. Secretary
5. **CCS staff reports**
 - a. Polaris 6.5 update 5 min
 - b. Migration update 5 min
6. **Old Business**
 - a. None
7. **New Business**
 - a. Governing Board Decision regarding intra-CCS lending (Debra) DISCUSSION 10 min
 - b. Circulation Manual: Review and approve sections 6-7 (Mieko) ACTION 10 min
 - c. Election of officers for FY 20-21 (Mieko) DISCUSSION 10 min
 - d. 1st Overdue Notice: Notice currently issued at 10 days past due. CCS wants feedback from the group if that time frame is still appropriate or if it should be reduced. DISCUSSION 10 min
 - e. When can we start doing ILL (not intra-CCS) again? Are Libraries doing their own thing or are we waiting for Governing Board to decide? (Michelle Meyer-Edley – DPK) DISCUSSION 10 min
 - f. When reopening, how will you monitor patrons as to browsing, handling books and replacing them on the shelf? The question of open or closed stacks has also come up (Ann - PHK) DISCUSSION 10 min

8. Adjournment

Next Meeting October 9, 2020 via Zoom

All matters on the agenda may be discussed, amended and acted upon