

**Agenda**  
**CCS Interlibrary Loan Technical Group**  
**Lake Villa District Library**  
**January 23, 2020**  
**9:30 a.m.-12:00pm**

- 1. Call to order**
- 2. Approval of minutes from last meeting**
- 3. Reports**
  - a. Chair: Jackie Janavicius (Lake Villa) 5 min
  - b. Vice Chair: Jeannie Kennedy (Lake Forest)
- 4. CCS Staff Reports**
  - a. Mieko Fujiura-Landers and Debra Wischmeyer 10 min
- 5. New Business**
  - a. Web reports: identifying holds for ILL 20 min
  - b. Review of Holds Data and discussion of pick list flow 30 min
  - c. ACTION ITEM -ILL Library Record Standards - 3 Letter Code 20 min
  - d. Discussion: CTL tour takeaways 15 min
- 6. Adjournment**

Tour of library following meeting!

**Next meeting Thursday, April 23 @ the Park Ridge Public Library**