

DRAFT

SCRAP Meeting Minutes

November 5, 2020

9:30

Zoom

Meeting Attendees:

SCRAP Members: Lynn Krambeer (LFK), Tammy Skwierczynski (GRK), Lynne Rubio (DPK), John Lavalie, (DPK), Jamie King (NIK), Sandra DeSio (WGK), Helga Scherer (MGK)

CCS Staff: Rachel Fischer (CCS), Virginia Seward (CCS)

Non-SCRAP Members: Judy Haynes (NBK), Kris Harrison (HPK), Lauren Bochat (PRK), Kelly Webster (GRK)

1. Non-Members: Discuss the Catalog Wiki pages that need to be reviewed:

http://www.ccslib.org/Catalogers/index.php/Category:Pages_under_review

The following is a list of changes that were discussed during the meeting.

[Blu-Ray and DVD Combo packs](#) – Revise edition statement to include statement of appearing on item. Remove description of 500 field.

[CCS Cataloging Technical Group Officers](#) – Delete the page.

[Encoding level 3 records](#) – Delete the page.

[Importing records from Connexion](#) – Delete the page. It is WorkFlows specific.

[Importing vendor preliminary data records](#) – Instead of including the steps for importing, link to an instructional document.

[Leap frog kits](#) – Remove references to WorkFlows. Question the attendees at CAMM meeting to identify if libraries still have Leap frog kits.

[Lexile](#) – The revisions of the section called “Correcting OCLC Copy” are fine. The green message at the top can be removed.

[Literary Form](#) - The images can be removed. SCRAP would like to question CAMM on why f can't be used, and if this can be changed.

[Map and atlas cataloging](#) – The majority of the page is national practice. Keep only the section on 007.

[Merging Duplicate Records](#) – This is a new draft page. It will be reviewed at the next SCRAP meeting.

[Multivolume Call Numbers](#) – The first point in the green box needs to be revised to describe Polaris.

[Retention statements for periodical holdings](#) – This topic will need to be researched more before the next SCRAP meeting.

[SCRAP committee members](#) – Delete the page.

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[Software, computer games, and video games](#) – CAMM will need to discuss the 028 and if the practice of not using the 024 still needs to be followed. A report needs to be run of 753 to identify new formats and update the section. Sections on 300 and 33X can be removed because they are national practice.

[Sort order of MARC fields](#) – The sort order has changed. It can be viewed in the client, so the page can be deleted.

[Target audience](#) – Remove the images.

[Uniform titles](#) – This page needs to be reviewed to identify local practices. It will be discussed at the next SCRAP meeting. Local practice includes 730 with \$I English. The section on opera and fairy tales may have something pertaining to local practices.

[Uniform titles for motion pictures](#) – Delete this page.

[Wonderbooks and VOX books](#) – This page was discussed at the previous meeting. The edition statement will be discussed at CAMM.

2. Anything else?

[Serials](#) – The 006 and 008 should also be added to the [summary of local practices](#) page. The addition of statements on coding as monographic instead of serial will be discussed at CAMM, so statements will be added after the discussion. Remove the statement about MARC holdings records.

Encoding levels – The group discussed the topic of encoding levels, vendor cataloged records, and import profiles. R. Fischer explained the vendor workflow. SCRAP would like to view the standard account procedure documents of libraries that use vendors for cataloging to see how local practices are documented. The libraries will be emailed privately. R. Fischer will add a draft for a page on encoding level before the CAMM meeting.