

EXECUTIVE COMMITTEE MINUTES
CCS Office
3355-J N Arlington Heights Rd Arlington Heights, IL 60004
August 11, 2021

1. CALL TO ORDER

The meeting was called to order by President Leffler at 10:01 A.M.

2. ROLL CALL

A. Auston	Wilmette	S. Murray	Algonquin
M. Jacobsen	Lake Villa	B. Shepard	Indian Trails
P. Leffler	Morton Grove	H. Smith	Highland Park
D. McNulty	Cary		

Also present: D. Wischmeyer, CCS; B. Stoneburner, CCS

3. ADDITIONS TO THE AGENDA

None.

4. PUBLIC COMMENT

None.

5. CONSENT AGENDA

Smith MOVED, Jacobsen SECONDED to

**ACCEPT THE CONSENT AGENDA AS PRESENTED INCLUDING THE
APPROVAL OF JUNE 9, 2021, MEETING MINUTES, APPROVAL OF JULY
2021 FINANCIAL STATEMENTS, AND APPROVAL OF JULY 2021 BILLS
FOR PAYMENT.**

Ayes: Auston, Jacobsen, Leffler, McNulty, Murray, Shepard, Smith

Nays: None

MOTION CARRIED BY ROLL CALL VOTE

6. BUSINESS

- a. Executive Committee Orientation – The orientation from 2020 was included in the packet, which highlighted committee responsibilities, member responsibilities and committee chairs. A request was made to add language that the Past President is also chair of the Executive Director review.
- b. Innovative Development Partner Program – An updated project timeline was included in the packet. D. Wischmeyer reported that as of now the plan is still to

bring a vote to Governing Board in January but Innovative is behind schedule. Wischmeyer asked the Executive Committee who they felt should put forth the recommendation to Governing Board regarding the move to Vega Discover. After a lengthy discussion, Executive Committee agreed that the User Experience Advisory Group should review and bring forth their recommendation to Governing Board in January with an update to Executive Committee in December. D. Wischmeyer will share an update and the decision-making process at the October Governing Board meeting.

- c. COVID-19 Update – The CCS office has re-implemented mask requirements for employees and visitors to the office. All area counties are now at a high transmission rate that covers all CCS libraries. After a brief discussion, President Leffler stated that the Executive Committee would meet virtually in September and will take it month by month. At the September meeting the Executive Committee will decide if the October Governing Board meeting will be virtual or in person.
- d. Workers' Compensation Update – D. Wischmeyer reported that an employee was in an auto accident returning home from CCS business. CCS worked with LIRA, Hartford and HR Source to file all appropriate paperwork. There may be an impact to workers' compensation rates in the future due to this approved claim.
- e. Prospective Member Update – Warren-Newport Public Library reached out to request a membership quote. CCS will provide a quote in September. The library's current contract with Innovative runs through September 2023.

7. ADJOURN TO CLOSED SESSION

Smith MOVED, Shepard SECONDED to

**MOVE INTO CLOSED SESSION AT 10:37 A.M. PURSUANT TO 5 ILCS 120/2 C (1)
THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE,
PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC
BODY.**

Ayes: Auston, Jacobsen, Leffler, McNulty, Murray, Shepard, Smith
Nays: None

MOTION CARRIED BY ROLL CALL VOTE

8. RECONVENE OPEN SESSION

The Executive Committee returned to open session at 10:41 A.M. to make determination about extension of paid leave for the Executive Director. Roll call was taken.

Jacobsen MOVED, Smith SECONDED to

**EXTEND THE LEAVE OF REBECCA MALINOWSKI WITH A RETURN DATE OF
SEPTEMBER 13, 2021.**

Ayes: Auston, Jacobsen, Leffler, McNulty, Murray, Shepard, Smith

Nays: None

MOTION CARRIED BY ROLL CALL VOTE

9. REPORTS

- a. President – No report.
- b. Secretary – No report.
- c. Treasurer – B. Stoneburner reported that CCS continues to work on the audit.
- d. Committees and Groups – Reports included in the packet. There were no questions from the Executive Committee.
- e. Acting Director – D. Wischmeyer reported that she shared the contact information of E. Lindsay-Ryan to a few directors who requested it after the July Governing Board meeting. There was a discussion as to how many CCS libraries are now fine free. D. Wischmeyer reported that almost all CCS libraries have either gone fine free or are currently exploring options. CCS will continue to monitor and add to the agenda to discuss at the October Governing Board meeting to determine if Governing Board would like to shift to consortia-wide fine free.

10. ADJOURNMENT

The meeting was adjourned by President Leffler at 10:50 A.M.

Respectfully submitted,
Diane McNulty, Secretary