



CCS BUDGET AND FINANCE COMMITTEE
CCS Office
3355-J N Arlington Heights Rd. Arlington Heights, IL 60004

January 21, 2022, 1:30 P.M.

REMOTE PARTICIPATION

The Budget and Finance Committee met remotely, without a physical quorum present due to the COVID-19 public health emergency.

1. CALL TO ORDER

Chair M. Jacobsen called the meeting to order at 1:31 P.M.

2. ROLL CALL

A. Auston, Wilmette	M. Jacobsen, Lake Villa
J. DiDonato, Round Lake	C. Lemmer, Lake Forest
J. Dilger, Palatine	L. Rosenthal, Ela
M. Dombrowski, Winnetka	

Also present: R. Malinowski, CCS

Absent: None

3. ADDITIONS TO THE AGENDA

None.

4. PUBLIC COMMENT

None.

5. APPROVE MINUTES OF JULY 8, 2021, MEETING

Dilger MOVED, Lemmer SECONDED to

APPROVE THE MINUTES OF THE JULY 8, 2021, MEETING.

Ayes: Auston, DiDonato, Dilger, Dombrowski, Jacobsen, Lemmer, Rosenthal

Nays: None

Abstain: None

Absent: None

MOTION CARRIED BY ROLL CALL VOTE



6. FY 22-23 BUDGET DRAFT REVIEW AND PLAN

R. Malinowski presented the current budget draft and requested discussion on the personnel line, specifically related to member library plans for salary increases due to the abnormally high CPI rate. Committee members reported working to balance minimum wage increases with cost of living and merit increases. Several committee members had recently completed benchmarking or compensation analysis at their libraries and are making relevant adjustments. After a straw poll, the committee directed R. Malinowski to proceed with a 4% increase in the personnel line.

R. Malinowski reported that overall billing will be about flat for FY 22-23, and that individual members may see small increases and decreases based on tax data which is currently being gathered. There is an anticipated increase in OCLC fees which has not yet been released.

Next steps for the budget are finalizing budget lines including personnel and development income and spending and calculating member fees.

7. MEMBER FEE FORMULA REVIEW

Four years have passed since the member fee formula was developed. The committee discussed reviewing the current formula, specifically adjusting the balance between the fees that are split equally and proportionately.

In general, the committee was content with the current formula but open to further discussion if there are members or potential members with concerns. R. Malinowski will reach out to non-members in the service area to ask what role member fees have in determining interest in membership.

M. Jacobsen suggested this may be an issue for Long Range Planning to consider if it is a recruitment/membership matter.

A. Auston left the meeting at 2:45 PM

8. BANK SERVICES AND FEES REVIEW –

At L. Rosenthal's suggestion, CCS will seek a proposal from First American Bank. The committee will review proposals from First American, Wintrust, and Inland Bank (current) at the next meeting.

9. NEXT MEETING – February 16, 2022, 1:30 PM

10. ADJOURNMENT

Chair M. Jacobsen adjourned the meeting at 2:55 P.M.