**Agenda**

**ILL Technical Group**

**June 2, 2022 (9:30am)**

**Meeting Access Info:**

URL: <https://us02web.zoom.us/j/84962705133?pwd=WEprdDc4aVNYeDZBU2Y1Y3c0VHpEZz09>   
Meeting ID: 849 6270 5133  
Passcode: 014751

1. **Call to order**  1 min
2. **Approval of minutes from last meeting** 2 min
3. **Additions to the agenda** 2 min
4. **Officer reports** 2 min
5. **CCS staff reports** 5 min

1. **Old Business**
   1. None
2. **New Business**
   1. Election of FY22-23 ILL Technical Group officers (ACTION) 5 min
   2. Review and approval of drafted Lost and Paid ILL Procedures (ACTION) 10 min

Mieko Fujiura-Landers/CCS

* 1. CCS Resource Sharing Policy (PRESENTATION) 10 min  
     Debra Wischmeyer/CCS
  2. Upcoming OCLC Reclamation (PRESENTATION) 5 min  
     Debra Wischmeyer/CCS
  3. ILDS delivery delays and mishaps (DISCUSSION) 10 min  
     Stephanie Klemp/HPK
  4. Temporary RFID tags (DISCUSSION) 15 min
     1. Workflow for using temporary RFID tags on items (receiving, checking out, checking in, returning)
     2. Use removable tape to prevent tearing
  5. ILL library accounts in Polaris (DISCUSSION) 15 min
     1. When mailing or billing a library, where do you look for address/institution information (ex/WorldShare, Leap, other)?
     2. Institutions that have multiple locations but share the same OCLC code – more helpful to have separate account for each physical location or share single account?

1. **Adjournment**  **1 min**

**Next Meeting: Thursday, August 25 at 9:30am (held via Zoom)**

All matters on the agenda may be discussed, amended and acted upon