**Agenda**

**CCS Interlibrary Loan Technical Group**

**Virtual via Zoom**

**August 25, 2022**

**9:30am**

Meeting Access information:

URL: <https://us02web.zoom.us/j/83171728445?pwd=Vno3SDQ3T2g3Y050V1VmV3l2bGl4Zz09>

Meeting ID: 831 7172 8445

Passcode: 867695

1. **Call to order** 1 min
2. **Approval of minutes from last meeting** 2 min
3. **Additions to the agenda** 2 min
4. **Officer reports**
	1. Chair
	2. Vice Chair
	3. Secretary
5. **CCS staff reports**
	1. Mieko 5 min
6. **Old Business**
	1. Review and approval of Drafted Lost & Paid ILL 10 min

Procedures. See attachment **(Action)** (CCS – *Mieko*)

* 1. How does your library manage multiple parts, such as kits? 10 min
		1. What is the process for checking items when checked out/returned?

 (**Discussion**) (CCS – *Mieko*)

1. **New Business**
	1. Questions about First Search Portal: (**Discussion** – *MJK*) 15 min
		1. Are other libraries having issues with results using the new First Search Portal?
			1. Specifically, with the quantities in the results?
		2. Do you know of a workaround to search Illinois libraries first?
		3. Any recommendations on how to get the best results when patron right in front of you?
	2. Issues with Skokie returning material (**Discussion -** *Jeanie* LFK) 10 min
		1. Polaris list of CCS libraries with items checked out to Skokie
	3. ILDS delivery delays and mishaps (**Discussion –** *Stephanie HPK*) 10 min

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1. **Adjournment**

**Next Meeting February 23, 2023 at 9:30 am (held via Zoom)**

All matters on the agenda may be discussed, amended and acted upon