CAMM Technical Group

August 17, 2022



Abbreviations for Multivolume Records

•For tome or tomo always use: t.



Item Preview Screen: Client vs. Leap

Barcode:	Record s	tatus:		Content	Non-circulating	✓ Display in PAC
Title:	Snail's good night			Find	Bib control number:	549207
Author:	Paul, Ann Whitford.		Parent item:		Item control number:	
Call number:	EASY READ ON ORDER 5/12/22		Price:		Issue control number:	
Owner:	Algonquin Area Public Library (Branch) (br)	~	Shelf location:	Easy Readers		~
Assigned:	Algonquin Area Public Library (Branch) (ALQ)	~	Temporary locatio	in:		
Collection:	Youth Fiction (YFIC)	~	Circulation status:	On-Order	¥	
Circulation par	ameters	Call number		Request		
Material typ	e: Book 🗸	Scheme: Other	~	✓ Loanable out	side system	not mail to patron
Loan period:	Book Default	Prefix: EASY READ	,	✓ Holdable		
Fine code:	Book	Class:		Limit to:		
	it: 2	Cutter: ON ORDER	5/12/22			~
Renewal limi		Suffix:			om this library and branch	
Stat code:	Easy Reader V	Volume:		✓ 30 Patrons from	days past first availation this branch only	able
Name of piece		Сору:		Preferred I	borrowers	
Issue:						

New Item Record					CREATE ITEM		
Snail's good night By Paul, Ann Whitford.							
Barcode		Item Template					
		aALK JEF BOOKS on order (Algonquin Area Public Library)					
Call Number Scheme * Dewey Decimal V		Suffix		Use template values instead of these (if available)			
Prefix		Volume		Price	Renewal Limit		
					0		
Classification		Сору		Circulation Status *			
				In-Process			
Cutter							
	v D	isplay in PAC 🗹	Holdable	Non-circulating			
Assigned Branch * Material Type *		rial Type *					
Algonquin Area Public Library (ALK)	♥ B	lok	~	Picture Book			
Collection	Loar	Period *		Owning Branch *			
Youth Fiction (YFIC)	×	Book Default		Algonquin Area Public Library (br)			
Shelf Location	Fine	Code *					
Shelf Location							



The Enhanced 505 Contents Note

- These publications require an enhanced 505 Contents Note:
 - Short story collections by multiple authors
 - Plays
 - Literary collections (two or more forms of literature)
 - Fairy tales
 - Song titles (sheet music or Music CDs)
 - Supreme Court cases
 - Collective biographies



Enhanced 505 Contents Note

□ 245 00 ‡a44 Irish short stories :‡ban anthology of Irish short fiction from Yeats to Frank O'Connor /‡cedited by Devin A. Garrity.

- □ 246 3 ‡aForty-four Irish short stories
- □ 246 3 ‡aIrish short stories
- 264 1 ‡a[New York]‡bDevin-Adair Company,‡c[1955]
- □ 264 4 ‡c©1955
- □ 300 ‡ax, 500 pages ;‡c22 cm
- □ 336 ‡atext‡btxt‡2rdacontent
- □ 337 ‡aunmediated‡bn‡2rdamedia
- □ 338 ‡avolume‡bnc‡2rdacarrier

505 00 ‡tShe went by gently /‡rPaul Vincent Carroll --‡tThe islandman /‡rDesmond Clarke --‡tThe lady on the grey /‡rJohn Collier --‡tThe awakening /‡rDaniel Corkery --‡tThe return / ‡rDaniel Corkery --‡tSaint Bakeoven /‡rEric Cross --‡tThe kith of the elf-folk /‡rLord Dunsany --‡tThe burial /‡rSt. John Ervine --‡tSomething in a boat /‡rPadraic Fallon --‡tMiss Gillespie and the micks /‡rArnold Hill --‡tThe leaping trout /‡rDavid Hogan --‡tAraby /‡rJames Joyce --‡tCounterparts /‡rJames Joyce --‡tFootball /‡rPatrick Kavanagh --‡tThe story of the widow's son /‡rMary Lavin --‡t"All the sweet buttermilk--" /‡rDonagh MacDonagh --‡tDuet for organ and strings /‡rDonagh MacDonagh --‡tMyself and a rabbit / ‡rMichael MacGrian --‡tThe wild duck's nest /‡rMichael McLaverty --‡tFather Christmas /‡rMichael McLaverty --‡tThe plain people of England /‡rBryan MacMahon --‡tThe cat and the cornfield /‡rBryan MacMahon --‡tJulia Cahill's curse /‡rGeorge Moore --‡tThe world outside /‡rVal Mulkerns --‡tThe devil and 0'Flaherty /‡rPadraic 0 Conaire --‡tThe drunkard / ‡rFrank 0'Conor --‡tThe majesty of the law /‡rFrank 0'Conor --‡tTeresa /‡rSean 0'Faolain --‡tThe martyr's crown /‡rBrian 0'Nolan --‡tBell wethers /‡rJim Phelan --‡tWeep for our pride /‡rJames Plunkett --‡tThe miraculous revenge /‡rGeorge Bernard Shaw --‡tThe black mare /‡rEdward Sheehy --‡tSchoolfellows /‡rJames Stephens --‡tA rhinoceros, some ladies and a horse /‡rJames Stephens --‡tCome back, my love /‡rMaurice Walsh --‡tThe happy prince /‡rOscar Wilde --‡tRed Hanrahan /‡rWilliam Butler Yeats --‡tWhere there is nothing, there is God /‡rWilliam Butler Yeats.

□ 650 0 ‡aEnglish fiction‡xIrish authors.

□ 650 0 ‡aShort stories, English‡xIrish authors.

□ 650 0 ‡aShort stories, Irish.

□ 651 0 ‡aIreland‡xSocial life and customs‡vFiction.



Missing Prices in Item Records for Magazine Issues

Option to update each record's price:

- 1. Run a report in SimplyReports to identify Magazine item records missing a price.
- 2. You can bulk add a price to the records by using the ad hoc bulk change or bulk change from a record set.
- 3. Modify the publication pattern in the serial holdings record by adding in the price.
- 4. After the price has been added into the serial holdings record, all new issue and item records will have a price.

Option to update the replacement fee:

1. Contact the helpdesk to change the replacement fee to an amount lower than \$25.01.



Items with MisMatched Volume Numbers

Items With MisMatched Volume Numbers (08/02/2022 09:58) (Display Archive) (Add To Favorites) Your Items that have a Non-Common Volume Number

Bib ID	Most Common Pattern- Type	Volume Number Example of the Most Common Pattern-Type	Number of Items With The Most Common Pattern-Type	Your Non-Common Pattern-Type(s)	Your Non-Common Volume Numbers
8352	Number	10	25	Unknown	1&2
15456	Year	2010	15	Unknown	2017 (c2017)
25249	YearVolume	2014 v. 3	26	Unknown	2022 v. 3A,2022 v. 3B,2022 v. 4A,2022 v. 4B,2022 v.
146613	Year	2005	4	Unknown	22nd ed. 2010
255566	Year	2010	3	Unknown	5th ed. 2010
269252	Years1	2005/2006	37	Unknown	misc
280329	Volume	v. 7	32	Unknown	index
329534	Episodes2	ep. 5	31	Unknown	Bonus material
582944	Volume	v. 1	4	Season1,Year	2011,2012,WIN 2010
660453	Year	1906	4	Unknown	Resource Book 1906/1
687462	Set	set	8	Unknown	book only



Audiobooks with a CD-ROM for a PDF

- □ 100 1 ‡aJimenez, Abby,‡eauthor.
- □ 245 10 ‡aPart of your world /‡cAbby Jimenez.
- □ 250 ‡aUnabridged.
- 264 1 ‡a[New York] : ‡bHachette Book Group, ‡c[2022]
- □ 300 ‡a8 audio discs (10 hr.) :‡bCD audio, digital ;‡c4 3/4 in. +‡e1 computer disc (PDF ; 4 3/4 in.)
- 336 ‡aspoken word‡bspw‡2rdacontent
- □ 337 ‡aaudio‡bs‡2rdamedia
- □ 338 ‡aaudio disc‡bsd‡2rdacarrier

- □ 347 ‡aaudio file‡2rdaft
- □ 500 ‡aIncludes a PDF of supplemental material.
- □ 500 ‡aCompact discs.
- □ 500 ‡aTitle from container.
- □ 511 Ø ‡aRead by Julia Whelan and Zachary Webber.
- 520 ‡aWhen Alexis meets Daniel Grant, a hot carpenter ten years younger than her, she begins to question her life plan, even if it means turning her back on her family and giving up the opportunity to help thousands of people.
- $\hfill\square$ 650 0 ‡aMan-woman relationships‡vFiction.
- □ 650 0 ‡aCarpenters‡vFiction.
- □ 650 0 ‡aWomen physicians‡vFiction.
- □ 650 0 ‡aWomen surgeons‡vFiction.



Missing Item Procedures

- Do not check out missing items with a missing item barcode.
- Missing items that are checked out are still visible in the PAC.



Deleting Item Records

- Please don't double delete the item records.
- Pressing the delete button once marks a record for deletion.
- If you double delete the item records, they can't be recovered.
- They are automatically purged once a month.



Travel guides, test prep books, tax prep books & law guides

- Any new books should be on single volume records.
- The multivolume records are older records that will be retained until all books are withdrawn.
- Do not use multivolume records for new books.

