



**MINUTES
CCS EXECUTIVE COMMITTEE
VIRTUAL LOCATION**

WEDNESDAY, June 8, 2022

The Executive Committee met remotely, without a physical quorum present due to the COVID-19 public health emergency.

1. CALL TO ORDER

The meeting was called to order by President Leffler at 10:06 A.M.

2. ROLL CALL

A. Auston	Wilmette	D. McNulty	Cary
M. Jacobsen	Lake Villa	S. Murray	Algonquin
P. Leffler	Morton Grove	B. Shepard	Indian Trails

Also present: J. Dilger, Palatine; R. Malinowski, CCS; D. Wischmeyer, CCS; B. Stoneburner, CCS
Absent: H. Smith, Highland Park

3. ADDITIONS TO THE AGENDA

None.

4. PUBLIC COMMENT

None.

5. CONSENT AGENDA

Shepard MOTIONED; McNulty SECONDED to

**APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING: MAY 11, 2022
MEETING MINUTES, MAY 2022 FINANCIAL STATEMENTS AND MAY 2022 BILLS
FOR PAYMENT.**

Ayes: Auston, Jacobsen, Leffler, McNulty, Murray, Shepard

Nays: None

Absent: Smith

MOTION CARRIED BY ROLL CALL VOTE

6. BUSINESS



- a. Approval of Meeting Transparency Practices – Executive Committee in May provided feedback to R. Malinowski on the drafted document. Included in the packet were updates to:
 - i. Article II Governing Board, section 3 Meetings
 - ii. Article V Committees and Executive Director, section 1 Executive Committee

Murray MOTIONED; Auston SECONDED to

**TO RECOMMEND THAT GOVERNING BOARD APPROVE THE MEETING
TRANSPARENCY PRACTICES, INCLUDING RULES FOR THE GOVERNMENT OF
EXECUTIVE COMMITTEE.**

Ayes: Auston, Jacobsen, Leffler, McNulty, Murray, Shepard

Nays: None

Absent: Smith

MOTION CARRIED BY ROLL CALL VOTE

- b. Potential Members – R. Malinowski reported that due to staff vacancies at Warren-Newport, CCS does not anticipate the library will bring CCS membership to their board until July. Malinowski stated that this would still leave ample time for CCS to move forward with the decision-making process and that project timeline would remain on track. CCS would hope to have a decision from CCS Governing Board in October, with work planned to begin in January.
- c. July Governing Board – R. Malinowski included data in the packet regarding the status of COVID-19 in Illinois and the recommendation that Governing Board meet remotely as long as the Illinois disaster proclamation is in place and the community level of COVID-19 is High (of low, medium, high). President Leffler stated she was comfortable with Governing Board meeting remotely in July and requested feedback from the Executive Committee. No one stated they felt strongly about meeting in person and there was agreement by Executive Committee with Malinowski's recommendation. President Leffler stated that Governing Board will meet virtually in July and that the Executive Committee would continue to monitor for the next Governing Board meeting in October. R. Malinowski will send a note to all directors with this update.
- d. Innovative Updates – R. Malinowski included Vega Development Partner Program status updates in the packet. Innovative continues to fall behind with promised development. Malinowski reported that her recommendation is that CCS continue to participate in the Vega Discover Partner Program, attend meetings, and contribute feedback but not to actively plan for a soft launch or rollout until development is complete. Malinowski also stated that it could be a good opportunity for CCS to have a live version of both Bibliocommons and Vega in the system to test and compare.

R. Malinowski reported that there are a couple of open tickets regarding issues with Orange Boy's Savannah integration. Member Services is working with impacted libraries



and R. Malinowski has reached out to Orange Boy to request additional information on updated integration.

7. REPORTS

- a. President – President Leffler stated this was her last Executive Committee meeting as president and thanked CCS staff for their help.
- b. Secretary – No report.
- c. Treasurer – M. Jacobsen reported this was his last Executive Committee meeting as Treasurer and thanked CCS staff for their help.
- d. Committees and Groups – Meeting reports were included in the packet. There were no questions.
- e. Executive Director – R. Malinowski thanked the outgoing committee members for their flexibility and guidance over the past fiscal year and stated she was looking forward to working with the new slate of officers. Malinowski reported that CCS has ordered new staff laptops. CCS had been underspent on Capital prior to this purchase.

8. ADJOURNMENT

P. Leffler adjourned the meeting at 10:19 A.M

Respectfully submitted,
Diane McNulty, Secretary