PAS Technical Group

September 15, 2022

CCS

Access Diversity Audit Tool

- From the CCS Website's [Member Tools A-Z page](#)

Access Diversity Audit Tool

- From Web Reports

Training Resources

- Access the webpages and video tutorials from How To - Reports: https://www.ccslib.org/training/list/15

- Recommended order:
    1. Introducing the Diversity Audit Tool
    2. Diversity Audit Tool Interface
    3. Diversity Audit Tool: Diversity Audit Dashboard
    4. Diversity Audit Tool: Collection Development Dashboard
    5. Diversity Audit Tool FAQ

- Webinar recording from August 4, 2022

- Request 1-on-1 training sessions.

Coming in the Fall

- New categories:
  - Women
  - Poverty
  - Immigration
- Circulation columns in summary and subcategory tables will match.
- Adding New/Not New column to "Titles Selected for Analysis" table.
- Watch for multiple surveys to assess:
  - A need for additional circulation statistics.
  - How middle grade titles are identified in item records.
  - General design of the tool.

How can you help improve subject headings?

- Subject headings representing diversity may not be included in a record when:
  - An identity is not described in the summary.
  - There is no summary in the record, and it is a full level record already.

- If you have free time, you can review the records of newly acquired titles.

- Contact your catalogers to ask them to add more subject headings when you identify records missing headings.

Title: Alice Walker : a life
Author: White, Evelyn C., 1954-
Edition: First edition
Format: Book
Publisher, Date: New York : Norton, ©2004.
Description: xv, 538 pages, 16 unnumbered pages of plates : illustrations ; 24 cm.
Subjects: Walker, Alice, 1944-
Authors, American -- 20th century -- Biography.
African American authors -- Biography.
Glencoe (Ill.) -- LGBTQ+ Collection.
Genre: Biographies.
Contents: Kudzu -- To have and to hold -- Life is the award.
ISBN 0393058913 (hardcover)

How should I convey this to a cataloger?

- Bib control number of record missing subject headings.

- Title was selected because it reflects specific identities:
  - Examples:
    - African American women
    - Bisexual women

- These identities are not reflected in the subject headings.

- Please add the appropriate subject headings to reflect these identities.