

**PACKET**  
**CCS Acquisitions Technical Group**  
**Zoom Meeting**  
**Wednesday, September 21, 2022**  
**9:30 am**

Join Zoom Meeting

<https://us02web.zoom.us/j/87334605420?pwd=QTBjTzdFV1ZCRWhJeFp6SHNLOExvUT09>

Meeting ID: 873 3460 5420

Passcode: 822652

+1 312 626 6799 US (Chicago)

**CCS Staff Report – Rachel Fischer**

Polaris Upgrade v. 7.2 – The production server has been upgraded to v. 7.2. This upgrade includes additional purchase order line item actions and the ability to credit the full invoice and line items. Training has been rescheduled for Wednesday, September 28, 11:00 AM. If you were already registered, you are still registered for the event. If you haven't registered, please do so on [L2](#). If you cannot attend the webinar, it will be recorded.

Polaris Upgrade v. 7.3 – The training server upgrade has been scheduled for October 3. This will include manual acquisitions functions and the ability to overlay duplicate bibliographic records in Leap. The acquisitions course will be updated with all of the latest acquisitions features. For a preview of the new features, check out [What's New in Leap 7.3](#).

*Listserv Guidelines:* CCS Staff have created a new set of guidelines for listserv communication. The [Listserv Guidelines](#) are now on the CCS website.

*Diversity Audit Tool:* The Diversity Audit Tool is now available for staff to use. Instructions can be found online on the [CCS website](#). Check out this [video](#) for a brief overview of the tool. This tool will help selectors choose diverse titles in a more efficient manner. Although acquisitions staff may not have selector duties, it may be useful for you to be aware of its development.

New Webpage – [ASN Shipments](#)

**Business**

Updated Rapid Receipt Instructions: [Receiving and Invoicing Materials via Rapid Receipt](#)

979/J ISBN issue: For examples see presentation slides.

Reminders:

- [ISBNs in On Order Records](#) – See the section on deleting ISBNs.
- [Canceled Publication Procedures](#)