**Agenda**

**CCS Circulation Technical Group**

**Live via Zoom**

**Friday, April 14, 2023**

**9:30AM – 11:30AM**

1. **Call to order** 5 min
2. **Approval of minutes from last meeting** 5 min
3. **Additions to the agenda** 5 min
4. **Officer reports** 5 min
   1. Chair
   2. Vice Chair
   3. Secretary
5. **CCS staff reports**
   1. Updates from M. Fujiura-Landers
6. **Old Business –** None
7. **New Business** 
   1. Circulation Technical Group Elections  
      It’s time to vote!; M. Fujiura-Landers/CCS (DISCUSSION with a little ACTION) 10 min
   2. FY23-24 Meeting Updates  
      M. Fujiura-Landers/CCS (DISCUSSION) 10 min
   3. Patron Note Fields  
      M. Fujiura-Landers/CCS (DISCUSSION) 10 min
   4. Circulation Report Guidelines  
      M. Fujiura-Landers/CCS (ACTION) 20 min
   5. Old Holds

Does anyone use the Old Holds web report regularly? How is it used?; K. Carroll/DUK (DISCUSSION) 10 min

* 1. Failed Notices

Now that we're all tracking failed email notices, has anyone registered any patterns?; K. Carroll/DUK (DISCUSSION) 10 min

* 1. License Plate Renewals

Are any other libraries doing license plate renewals? If so, please share your experience and if it's a popular service; A. Rachmaciej/PRK (DISCUSSION) 10 min

1. **Library Announcements**
2. **Adjournment**

**Next Meeting  
Friday, July 14, 2023**

**Live via Zoom**

**9:30AM**

All matters on the agenda may be discussed, amended, and acted upon.