

Minutes
CCS Catalog and Metadata Management Technical Group
Zoom
Wednesday, February 15th, 2023
9:30 AM

1. Call to order

Chair, Lauren called the meeting to order at 9:31 am.

2. Approval of minutes from November 16, 2022 meeting

The minutes were approved as written.

3. Additions to the agenda

There were no additions to the agenda.

4. CCS staff reports

- a. Rachel
 - i. Polaris v. 7.3 update
 - ii. Polaris v. 7.4 update
 - iii. CMC Cataloging Documentation
 - iv. Retroactive Addition of Homosaurus Headings to Records

Rachel's written report for the CAMM meeting [packet](#):

Rachel Fischer's Report

- i. Polaris 7.3 Update: As mentioned at the previous meeting CCS will not be upgrading the production server until it can be updated with 7.4. We should be able to upgrade the training server to 7.4 by the end of March. Training on bibliographic records in Leap for version 7.3 will be on February 22, at 10:00 AM. You can register on [L2](#). This training session will cover importing bib records, editing bib records, deduplicating records, and creating new bib records. The [Cataloging in Leap course](#) has been updated with the latest features for 7.3.
- ii. Polaris 7.4 Update: The Polaris 7.4 update will include several important serials and acquisitions functions. These include: Publication pattern functionality. Printing serials labels. Receiving POLI segments in Leap. Once the serials labels can be printing from Leap, serials should have a seamless serials check-in experience. Innovative plans to slow down the updates to twice a year, during Q1 and Q3. This will give them more time to work on bigger development

items. More information on the planned updates can be found on the [Product Road Map](#).

- iii. CMC Cataloging Documentation: The [CMC Cataloging Documentation](#) for CCS libraries has been finalized. If you have any questions about CMC cataloging services, please contact the CMC at cmc@illinoisheartland.org.
- iv. Retroactive Addition of Homosaurus Headings to Records: R. Fischer and V. Seward attended a CORE webinar on Backstage's ability to retroactively adding Homosaurus headings to bibliographic records. Backstage has mapped the LCSH headings to Homosaurus headings. When the heading is an exact match, a broader term is output to the records. We asked Backstage to process a sample for free so we could examine the records and determine if it was a worthwhile project for CCS to pursue. We decided that if Backstage was willing to customize their crosswalk, or mapping, we would be interested in pursuing it. They provided a quote for the number of records that we have without Homosaurus headings and customization. CCS has decided to pursue this project with Backstage.

- b. Virginia
 - i. Subject Heading News
 - ii. Other news

Virginia's written report for the CAMM meeting [packet](#):

- i. Subject Heading News: Five subject headings that were changed in the CCS database recently: "Manic-depressive illness" has been changed to "Bipolar disorder."
"Manic-depressive illness in adolescence" → "Bipolar disorder in adolescence"
"Manic-depressive illness in children" → "Bipolar disorder in children". "Manic-depressive persons" → "People with bipolar disorder". "Peninsular Campaign, 1862" → "Peninsular Campaign, Va., 1862".
- ii. Other news: Added 854 new Kanopy records into our system and deleted over 130 expired ones. Reviewed the newest Homosaurus release, and there was only one term that needed to be updated (which was: "Being in love" is now "[LGBTQ+ love](#)". Also, for Homosaurus, remember that the proper format of the heading is: 650 _7 \$aLGBTQ+ love.\$2homoit 655 _7 \$aLGBTQ+ fiction.\$2homoit

5. SCRAP reports (R. Fischer)

The packet included the links to the [minutes](#) and [recording](#) from the January 18, 2023 SCRAP meeting.

6. Business

- a. Poll: In person (at the new office in Lincolnshire) vs. virtual meetings (R. Fischer)
 - i. Poll results: majority want at least 1 in person meeting. See [presentation slides](#) for examples.
- b. Overview of the Media tie-ins local subject heading proposal (John [WGK])

- i. John described an adaptation as a different format of an episode and tie-in as something related to an aspect of the original, example Star Wars. It was suggested that this be brought up to SCRAP for further discussion.
- c. Indicators of Genre Headings (R. Fischer)
 - i. VOTE REQUIRED: Should genre headings with a second indicator of 0 be changed to a second indicator of 7, with a \$2 local?
 - a. Tammy (GRK) moved, Nora (PHK) seconded, and the motion passed. Morton Grove absent.
- d. Reminders: See [presentation slides](#)
 - i. Wonderbooks/Vox books 006 target audience
 - ii. Length of 505 tag
 - iii. Volume for Readers sets
- e. Discussion:
 - i. Default Price (Ben [EVK])
 - a. Several libraries use retail or list prices. Discussion in chat was mostly in favor of not using default pricing.
- f. Technical Services open forum
 - i. Kathy (MJK) stated that they will be replacing workstations and asked for advice on getting desktops or laptops. The chat responded with desktops, standing desks and dual monitors.
 - ii. Kim (ZIK) asked how other libraries were dealing with Discover Books not being able to take AV materials any more. Suggestions included: Goodwill, Better World, Salvation Army, Best Buy, Epilepsy Foundation and Books 4 Cause. Additionally, AV could be offered in book sale for free.
 - iii. Bella (MUK) asked about volume numbers. "I see bibliographic records in Polaris that have series volume number in 490 field, but not in 800. Should volume numbers be present in both fields or not be there at all?" Virginia (CCS) stated that the authority record should be referenced in this case. Checking the 642 and 645 fields. Rachel (CCS) added links to the chat.

7. Presentations

- a. How to spot bootleg DVDs (Heather [LVK] and Karen [LVK])
 - i. See [presentation slides](#)

b. Use of stat codes at Indian Trails (Matt [WGK])

i. See [presentation slides](#)

8. Announcements

No announcements.

9. Adjournment

Tammy (GRK) moved, Kathy (MJK) seconded, and the meeting was adjourned at 10:56 am.

Next Meeting: May 17, 2023 via Zoom

All matters on the agenda may be discussed, amended and acted upon

Attendance:

Library	Attendees
Algonquin	Vicki Roberts
Cary	Linda Conn, Brad Peterson
CCS	Rachel Fischer, Virginia Seward
Crystal Lake	Kit Moore
Des Plaines	Lynne Rubio, John Lavalie
Ela	Brian Christensen, Tanvee Mahadik
Evanston	Ben Heet, Marlene Meyer
Fox River Valley	Karin nelson
Fremont	Bella Gurevich
Glencoe	Becky Halcli
Glenview	Iga Lassota, Michael Gail
Grayslake	Kate Getka, Tiffany Pruitt, Tammy Skwierczynski
Highland Park	Catherine Eilers, Kris Harrison
Huntley	Calah Goehring
Indian Trails	Matt Teske, John Galdun, Richard Stewart
Lake Forest	Lynn Krambeer
Lake Villa	Anita Santoro, Heather Campbell, Karen Clements
Lincolnwood	Stephanie Haugan
McHenry	Shirley Roitberg
Niles-Maine	David Melis, Jamie King, Victoria Pichla Luz
Northbrook	Sarah Kaminski, Sara Scodius
Palatine	Adriene Galindo
Park Ridge	Lauren Bochat, Kellie Green
Prospect Heights	Nora Mastny, Jan May
Round Lake	Sara Grimm, Penny McMahon
Wilmette	Carly Stauss, Jessica Thomson
Winnetka- Northfield	Stephanie Girardi
Zion-Benton	Kim Nevins

Minutes submitted by Kim Nevins (ZIK).