

**Minutes  
PAS  
Virtual  
8 June 2023  
9:30am**

**Recording:** <https://www.youtube.com/watch?v=FcgSAHQ8qzk&t=2s>

M. Golembiewski (Prospect Heights) called the meeting to order at 9:33am.

**1. Approval of minutes**

- a. J. Amundsen (Wilmette) motioned and L. McClain (Glencoe) seconded to approve the drafted minutes from the March 16, 2023 PAS meeting.

**2. Additions to the agenda**

- a. None

**3. New Business**

- a. PAS Officer Positions: M. Golembiewski (Prospect Heights) shared that she will be stepping down as PAS chair, and that the group will be looking for a new secretary for the coming fiscal year. J. Katsion (Fox River Valley) will be the group's new chair, and H. Sadowski (Algonquin) will be the vice chair. The secretary position is responsible for taking minutes at the meetings, and can be filled by two people at the same time, so each person only does minutes at two of the meetings. Anyone interested in the position can reach out to K. Wiess (CCS) or the CCS help desk.
- b. Promoting eContent via PowerPAC and Leap: K Weiss (CCS) asked the group for input regarding how libraries are using LEAP records for digital items to promote their digital collections. H. Sadowski (Algonquin) shared that these records are typically found by patrons or staff when doing title searches, and can be useful for starting conversations about the different digital collections the library has. L. McClain (Glencoe) shared that the records can be useful as backlists and help to meet patron demand when physical materials about a topic are currently checked out. E. Fardoux (Park Ridge) also mentioned that these records can also be useful for figuring out which titles are available in which of the library's digital collections, so they can direct patrons to the correct resource. Overall, following the discussion it was generally felt that the eContent records in the PowerPac were primarily useful as supplements for when physical materials are currently checked out, and for starting conversations about digital materials.
- c. Summer Reading Vendors: M. Golembiewski (Prospect Heights) introduced a question asking the group which summer reading vendors they are using, and what their experiences have been. During open discussion, it was found that most library have been using Beanstack for their reading programs, with a smaller number using Read Squared. Some libraries are also using an in-house program created using Google Forms

or some similar program. A. Finstead (Glencoe) in particular shared information about managing a summer reading program using a platform called Zoho, which allows you to create forms similar to Google forms, but a little more enhanced.

- d. Summer Reading Promotion: K Weiss (CCS) asked the group about how their libraries might be using the OPAC to promote the summer reading program. For the most part, it was found that most libraries are not using the OPAC to promote the summer reading program, but those that are tend to do so with a banner that appears when patrons are searching the OPAC.

#### **4. CCS staff reports**

- a. CCS Office Move: K Weiss (CCS) reminded everyone that CCS will be moving to their new offices next week. The new offices are located in Lincolnshire and will have both training and meeting spaces. The next PAS meeting will take place in person, and will be held in one of these offices. The new address is:

100 Tri State International Drive  
Suite 122  
Lincolnshire, IL 60069

#### **5. Adjournment**

M. Whisenhunt (Huntley) motioned to adjourn the meeting and E. Fardoux (Park Ridge) seconded. The meeting adjourned at 10:12am.

#### **Attendance**

<b>Library</b>	<b>Attending</b>
Algonquin	H. Sadowski
Cary	
Crystal Lake	D. Dvorak, N. Weber
Des Plaines	J. Lavalie, D. Whittingham
Ela	
Evanston	B. Heet
Fox River Valley	J. Katsion
Fremont	
Glencoe	L. McClain, A. Finstad
Glenview	
Grayslake	
Highland Park	K. Sleyko
Huntley	M. Whisenhunt
Indian Trails	
Lake Forest	
Lake Villa	
Lincolnwood	

McHenry	Z. Terrill, A. Stansbury
Morton Grove	C. Schroeder
Niles-Maine	M. K. Stiff
Northbrook	P. Collins
Palatine	
Park Ridge	E. Fardoux
Prospect Heights	M. Golembiewski
Round Lake	M. Stevens
Wilmette	J. Amundsen
Winnetka-Northfield	
Zion-Benton	
CCS	K. Weiss
Guests	