**PACKET**
**CCS Acquisitions Technical Group**
**Wednesday, March 20, 2024**
**Zoom Mtg.**
**9:30 a.m.**

Join Zoom Meeting

https://us02web.zoom.us/j/82118720034?pwd=eFp1TGh2QkdHMUo5WWxBcnZrZVArdz09

Meeting ID: 821 1872 0034

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[Meeting Minutes from Sept. 20, 2023](#)

**Staff Reports- Rachel Fischer**

*Polaris Upgrade:* CCS upgraded Polaris to v. 7.5 in February. Grayslake staff have tested EDI ordering for bugs and confirmed that the bugs have been fixed. Leap still does not have the functionality for partial processing of EDI invoices. However, if you want to do manual ordering and invoicing without EDI in Leap, you are welcome to try to begin using Leap. If you use Leap for EDI ordering, you will still need to go back to the Client to process partial shipments and ASN. Leap still does not have the capability to print vouchers. However, this will be coming with the 7.6 upgrade.

*SFTP for Ingram*: Innovative is in the process of creating a patch for v. 7.5 to meet Ingram's SFTP requirement. In terms of overall timeline with Ingram, Innovative has been working closely with them and they are not planning to shut anyone off for FTP access. Ingram understands the patch requirements from Innovative's side and also have to configure each library on their side to move to SFTP. So, moving everyone over may take longer than April 15th. However, Innovative is looking for early adopters to take the patch and place some orders to ensure everything is working smoothly. This will require re-installing the staff client on the workstations that are transmitting orders. If you send Ingram EDI orders and are interested in being an early adopter, please contact me via the [helpdesk](#).

*Preview of Training for Q2 2024*: CCS will be working on two major projects, training staff on Find More Illinois, and training Mount Prospect and Waukegan staff on Polaris and preparing for the migration. The Polaris upgrades for [7.6 and 7.7](#) will add new technical services functions in Q2 and Q4. So, I'll need to take time to revise the online courses before scheduling additional training on them. I am planning a virtual session on searching in Leap for cataloging and serials staff in June 2024. If you would like to schedule training sessions for your library on any topic, please contact me. I'm happy to provide training at your library.

*Officer Nominations*: It's time for officer nominations again. Lay Diep (PAK) will be the chair next year because she was the Vice-Chair/Chair Elect this year. So, we need nominations for Vice-Chair/Chair Elect and Secretary for next year. Descriptions of the duties are in the [Technical Group Job Description document](#). Debra

Wischmeyer will be scheduling a Q&A session about technical and advisory groups soon. Please email me by mid-May if you are interested in nominating yourself for one of these positions. If

**New Business**
- [FY Rollover Review](#) (Rachel)

**Discussions**
- [Canceled publication procedures](#) for combo packs (Rachel – 10 min.)


**Next meeting date in September 2024 to be announced**