

**CAMM Technical Group**  
200 Tri-State International Drive  
Auditorium  
**May 15, 2024**  
**9:30 am**

**PACKET**

**Location:** Park by the entrance labeled 200. Turn right to enter the Auditorium. It will be in the same place that the last in person meeting was. Coffee will be provided.

[Meeting Minutes from Previous Meeting](#)

**Officer Reports**

*Officer Nominations for FY 24-25:*

- Chair: Kim Nevins (ZIK)
- Chair Elect/Vice Chair: Still need a volunteer!
- Secretary: Ross Shanley-Roberts (Mount Prospect)

**Staff reports**

*Rachel Fischer*

- Training Server is Down: The training server will be down between May 13-May 31 to load Mount Prospect's and Waukegan's data. If you need to train new staff during this time, they are welcome to take advantage of the software simulations in the online courses. Even though it is not the training server, repeating the simulations can help them learn to use Polaris. Guided Activities can be done in production using fake records. Please delete the fake records when the new staff is done. However, please do not delete any test records for Find More Illinois. They begin with FMICCTEST.
- Polaris Upgrade: Training has been upgraded to 7.6. This included significant changes for technical services:
  - Support for in line editing of MARC records in Leap.
  - Creating item templates in Leap.
  - Moving bulk item processing to the background.
  - Support for working with lists of ISBNs in Leap.
  - Searching for non-circulating items.
  - Displaying 880 tag details in the find tool.
  - Claiming serials functionality.
  - Printing route slips for serials.
  - Printing invoice vouchers, purchase orders, and workslips.
  - SFTP support for EDI transmissions.
  - Improvements to filtering in Simply Reports

More information on these features is in [What's New in Polaris and Leap 7.6](#). We will be updating the production server before the training sessions begin for the new libraries in July. However, we don't have a set date yet.

Here's what will still be missing from Leap 7.6:

For cataloging:

- Create import profiles
- Full import
- Create new bib templates
- Copy and paste multiple fields at a time in bib record
- Button to check for duplicates without needing to save the record.
- Printing labels from record sets
- Macros for MARC records.
- Undelete records from record sets.

For serials:

- Create subscription records
- Full subscription management of SHR
- Create new route lists

For acquisitions:

- ASN
- EDI processing of partial shipments
- Sub-fund management
- Adjust encumbrances and expenditures
- Create PO and bib templates
- Create import profiles and full import
- Ability to uncancel a POLI
- Links in the bibs and items to the POs and invoices
- Rapid receipt
- Multi-fund editor
- Distribute charges and discounts across all line items
- Fiscal year rollover utility
- Use invoice to receive and create items

- Training Update: Since the training server will be down, I will not be able to be updating online courses until June. Our first training session to include features from 7.6 will be the Searching in Leap for Technical Services on June 17 at 1 PM. Register on L2 at: <https://librarylearning.org/event/2024-06-17/ccs-searching-leap-technical-services-staff>. This will be a virtual session that will include an overview of basic searching techniques, advanced searching techniques, new features, settings, and even ways to save your filters as a Power Search. Training sessions for the new libraries will be happening July-September. I still need to assess my schedule to decide if I can add in webinars for 7.6 during the Summer, or if it will need to wait until Fall. I'll let you know when our schedule is ready.

- **Winning Ideas from Polaris MEEP Vote:** In December 2023, the Innovative Users Group (IUG) and Innovative announced a new IUG Member Exclusive Enhancement Process (MEEP). Some of these ideas were mentioned in the Leap Month feedback! The MEEP process replaces the previous Idea Lab prioritization process. The winning ideas from the first Polaris MEEP vote have been announced:
  - Create a record set from Saved/Scheduled Reports in SimplyReports
  - Accessibility shortcuts in Leap
  - Ability to select multiple items/chunks of items in the Leap Find Tool
  - View recent search history in the Leap Find Tool
  - Make non-blocking circulation blocks optional

These ideas will be developed and added to Polaris 7.7, scheduled for Q4 of 2024. [Learn more about the MEEP enhancement process.](#)

*Virginia Seward*

- **Genre/Subject heading news:**
  - The subject heading/genre for “Anime” has been broken apart into two separate headings: “Anime (Motion pictures)” and “Anime (Television programs)”. Bibliographic records in CCS that used the heading of “Anime” were broken apart into 2 new headings, and depending on the subject matter, either the genre (655) or a subject heading (650) was used. The records then were reloaded into our system.
  - The LC subject heading of “Gays” has been changed to “Gay people”. There are also lots of associated subject heading changes like “African American gays” to “African American gay people”.
  - Another LC subject heading change includes: "Ukraine Conflict, 2014-" which has been replaced with "Russo-Ukrainian War, 2014-"
  - All the associated bibliographic records for these subject headings were updated in the CCS database.
- **NACO news:** I wish to thank all the CCS NACO contributors, either ones who send me requests or who work independently. Since the beginning of Fiscal year (or July 2023), CCS has added 884 new name authority records; 1248 updated name authority records; 319 new series authority records; and 11 updated series authority records. Four CCS catalogers attended the last NACO training given by LC, and Michelle from Highland Park is currently having her new records reviewed.
- **Marcive:** I currently work on Marcive updates whenever I have some time. I will be sending the next batch of bibliographic records to them sometime in July.

#### **SCRAP Report (Rachel Fischer)**

- [Minutes from the April 17, 2024 meeting](#)
- [Recording of the April 17, 2024 meeting](#)
- The SCRAP Advisory Group held a meeting on April 17. The members discussed the literary form practice for fiction to use the code for 1 (fiction) instead of f (novel). This was originally decided

by Database Management to limit the number of facets appearing in the PowerPAC. The members decided that the wording of the statements in the Wiki needed to be corrected. R. Fischer will make the correction. The members would like to review the Wiki next year for other similar statements that say recommended instead of required that need correcting. J. Lavalie (DPK) requested that SCRAP review the manga genres in LCSH/LCGFT to see if there were any they would like to add as local genres. A list of manga genres and the definitions included terms used for age groups and genders. The members would like R. Fischer to see if these terms are used to search with. The members do not want to make distinctions between genres for different genders. Since these terms are mostly for specific age groups, the 521 field can be used for now to depict the age group. The members are also interested in the 385, but that isn't indexed. More research will need to be done into this field. R. Fischer provided a preview of work for next year which can include discussing DEI metadata related to disabilities and accessibility.

- [Literary Form](#) – R. Fischer corrected the statement about the fiction literary form.
- If you enjoyed coming to SCRAP meetings, you will enjoy being a voting member too. We need several new members for next year. Watch for the announcement to go out to nominate yourself to be a member of SCRAP next year.

#### Reminders

- Review clean-up projects and reports (Rachel)
  - Update the loanable outside system setting in item records and item templates for Find More Illinois. The deadline is two weeks before your Go Live date.
  - [Cataloging Reports Guidelines](#)
  - [Identify Errors in Records with Simply Reports](#)
  - We'll be looking for volunteers to help deduplicate records after October 1.
- [Review resource sharing policy](#) (Rachel)
- Local practices for final records (Rachel)
  - [Local Cataloging Practices Online Course](#)

#### Demos

- [ShortKeys](#) (John Lavalie – DPK)
- [Cataloging for a Seed Library](#) (Stephanie Girardi – WNK)
- [Idea Exchange](#) (Rachel Fischer)