

**Agenda**  
**PAS Technical Group**  
**100 Tri State International Drive**  
**Suite 122 Lincolnshire, IL 60069**  
**Fishbowl Meeting Room**  
**September 19, 2024**  
**9:30-11:30am**

1. **Call to order** [9:30 AM]
2. **Approval of minutes from last meeting** [9:35 AM]
3. **Additions to the agenda** [9:40 AM]
4. **Officer reports** [9:45 AM]
  - a. Chair
  - b. Vice Chair
  - c. Secretary
5. **CCS staff reports** [9:50 AM]
  - a. D. Wischmeyer, Director of Member Services
    - i. Update on System Performance Issues
    - ii. Mount Prospect and Waukegan Migration
    - iii. Other
6. **Old Business** [10:10 AM]
  - a. Review of new Polaris 7.6 features
7. **New Business**
  - a. User Experience Testing of Discovery Layers [Presentation] [10:30 AM]
  - b. Making, saving, and sharing record sets for patron use (Discussion) [10:50 AM]
    - i. Record sets can be used to share lists of materials with patrons. Does anyone have any tips on how to use and maintain the longevity of these record sets?
  - c. One-on-one tech appointments (Discussion) [11:10 AM]
    - i. How are appointments handled at your library?
    - ii. Which department handles appointments?
    - iii. Is the responsibility handled by a single staff member, or a department as a whole?
8. **Adjournment** [11:30 AM]

**Next Meeting: December 12, 2024 at 9:30 am on Zoom**

All matters on the agenda may be discussed, amended, and acted upon