**Zoom Meeting Information:**

Topic: IT Technical Group

Time: March 18, 2025, 9:30 AM Central Time

Join Zoom Meeting

<https://us02web.zoom.us/j/84667235061?pwd=r4dNbiIX4bCmZwUEixFYOUVLpxZcKx.1>  
  
Call in Number: +1-312-626-6799  
Meeting ID: 846 6723 5061

Passcode: 410509

1. Call to Order.
2. Approval of December 10, 2024 minutes.
3. Reports of CCS Staff
   1. Robert Barth, IT Systems Administrator
4. Old Business
   1. Any update re: PowerPAC replacement? (RB-CCS)
   2. Polaris IP Restriction – New go live date today 03/18. Did the rollout go smoothly this time? Any issues to report? (RB-CCS)
   3. Adobe Creative Cloud for Teams licensing – Update on Adobe Classic (MP-Wilmette)
5. New Business
   1. New officers will be elected during our June meeting – Smruti will become the new chair after our June meeting. Need nominations for vice chair and secretary. Does anyone want to volunteer now?
   2. Printing labels – (MP - Wilmette)
      1. How does your library handle printing labels for books, magazines, physical media, etc.?
      2. Does your library use the staff client to print labels or are you using the print label functionality in LEAP?
   3. Managing app stores/YouTube – (MP - Wilmette)
      1. Who manages the app stores at your library (Google Play, Mac/iOS App Store)?
      2. How are apps approved and purchased at your library?
      3. Does your library use a business (or Brand You Tube account) as opposed to a personal one? As an example, you can have multiple owners & managers with a Brand YouTube account:  
         <https://support.google.com/youtube/answer/4628007?sjid=15128568450375337308-NA>
   4. SharePoint Intranet/Teams – (MP - Wilmette, SS - Warren-Newport)
      1. Did you work with a SharePoint developer and/or consult with one? Or did you design your SharePoint intranet in-house?
      2. Is it a main page only or do you have department pages as well? Do you integrate those pages with a team in MS Teams for each department?
      3. How did you go about setting up the internal structure and permissions? How did you decide who would be responsible for updating what?
      4. Does your library have an All-Staff team in MS Teams and if so, how did you implement it?
   5. Meeting Room AV – (SS - Warren-Newport)
      1. How is your AV setup in your meeting rooms and/or auditorium? Do you use a projector or some other display?
      2. How do you budget and manage hardware issues that require replacements?
   6. Any other issues to discuss?
6. Next meeting date and place – Zoom (unless decided otherwise):
   1. Tuesday June 17, 2025
7. Adjournment