**Circulation Technical Group Agenda**

**In Person**

**April 11, 2025 (9:30am)**

1. **Call to order** 1 min
2. **Approval of minutes from last meeting** 1 min
3. **Additions to the agenda** 1 min
4. **Icebreaker** 5 min
5. **Officer reports**
   1. Chair 1 min
   2. Vice Chair 1 min
   3. Secretary 1 min
6. **CCS staff reports** 10 min
7. **Old Business**
8. **New Business**
   1. Circulation Technical Group Meeting Change- CCS (PRESENTATION) 5 mins
   2. Officer Elections - (DISCUSSION) 5 mins
   3. Inactive Patron Notice - CCS (PRESENTATION) 10 mins
   4. Do any other libraries have "limited use" cards they issue out to patrons who can't show the proper identification/proof of address to get a full access library card?– Janine Wisniewski (MPK) (DISCUSSION) 10 mins
   5. Intra-CCS Damaged Items Review- CCS (PRESENTATION) 10 mins
   6. What and how to change app and eBook access when you have to change patrons card number- Tori Sergel (LFK) (DISCUSSION) 10 mins
   7. Library Showcases 10 mins
      1. Morton Grove passport and license plate renewal services (Shawn Cherian, MGK)
      2. Lake Forest Vending Machine (Tori Sergel, LFK)
   8. "The best idea I borrowed from another library" (DISCUSSION) 10 min
9. **Adjournment**

All matters on the agenda may be discussed, amended and acted upon