



**MINUTES  
CCS EXECUTIVE COMMITTEE  
VIRTUAL LOCATION**

**Wednesday, January 8, 2025**

**REMOTE PARTICIPATION**

**1. CALL TO ORDER**

The meeting was called to order by President Bertucci at 10:00 A.M.

**2. ROLL CALL**

A. Auston	Wilmette	P. Leffler	Morton Grove
J. Bertucci	Park Ridge	S. Lempke	Lincolnwood
L. Dorfman	Glenview	R. Livergood	Warren-Newport
B. Fyolek	Crystal Lake		

Also present: R. Malinowski, CCS; B. Stoneburner, CCS; D. Wischmeyer, CCS

**3. ADDITIONS TO THE AGENDA**

None.

**4. PUBLIC COMMENT**

None.

**5. CONSENT AGENDA**

Auston MOVED; Bertucci SECONDED to

**APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING OCTOBER 16, 2024 MEETING MINUTES, NOVEMBER 2024 FINANCIAL STATEMENTS, NOVEMBER 2024 BILLS FOR PAYMENT, DECEMBER 2024 FINANCIAL STATEMENTS. DECEMBER 2024 BILLS FOR PAYMENT, POLICY UPDATES TO CCS EMPLOYEE HANDBOOK, CCS 2025 HOLIDAY SCHEDULE, AND AUTHORIZATION TO SIGN UPDATED LIMRICC IGA BASED ON PREVIOUSLY APPROVED IGA RESOLUTIONS.**

Ayes: Auston, Bertucci, Dorfman, Fyolek, Leffler, Lempke, Livergood

Nays: None

**MOTION PASSED BY ROLL CALL VOTE**



## 6. BUSINESS

### a. New and Potential Members

- i. Vernon Area Public Library – R. Malinowski reported that M. Landers will be the project lead again for Vernon Area's go live. R. Malinowski will conduct director orientation on January 14 and the Vernon project team will meet at the CCS office on January 21.
- ii. Mount Prospect and Waukegan – R. Malinowski reported that CCS is currently completing any loose ends related to the go live and CCS staff and member library staff volunteers continue to manually review and de-duplicate bib records.
- iii. Potential New Members – R. Malinowski presented an overview of the non-member library survey results. CCS distributed the survey to 18 regional libraries, with 11 responding. Among the responses, 7 libraries expressed interest in joining CCS, while 4 did not. Malinowski noted that the existing geographic boundaries, combined with the varying levels of interest from public libraries within those boundaries, naturally establish a potential membership cap. CCS has been in discussions with Wauconda Library, which has shown interest in moving forward. Malinowski plans to request that the library submit a formal application. Additionally, Malinowski reported that Rolling Meadows Library will be exploring consortia membership in the first half of 2025.

### b. Innovative Updates –

- i. Marcive Replacement – R. Malinowski reported that the CCS team meeting was rescheduled to January 9. Currently, there are two potential options: either proceed fully with Backstage to complete all services or utilize two separate services to handle the work currently managed by Marcive. The pricing guarantee was extended slightly following RAILS' involvement in the Marcive negotiations. CCS will convene later this week to make a determination.
- ii. User Experience Summary R. Malinowski shared that the user experience testing summary report is still under revision and will be released once finalized. The testing involved twenty patrons who evaluated four discovery layer interfaces, including PowerPAC, Vega Discover, Bibliocore, and Aspen. PowerPAC, Vega Discover, and Bibliocore all received a median score of 4 out of 5, while Aspen received a median score of 3.5 out of 5. CCS will conduct additional research and analyze the collected data, with the goal of bringing a recommendation to the Governing Board in May.



- c. Find More Illinois – D. Wischmeyer reported that Northbrook and Highland Park will launch on January 27. CCS will gather data to analyze and make a recommendation to the Governing Board in early 2026 whether to continue participating in Find More Illinois. Malinowski will send statistics.
- d. Strategic Planning Updates – R. Malinowski shared that the Long Range Planning Committee convened in December to review the results of the strategic planning survey. After deliberation, the committee concluded that an outside facilitator is not necessary at this time. Overall, members expressed strong satisfaction with CCS, though there is interest in expanding the range of services offered. The February Governing Board meeting will be followed by a strategic planning retreat, where the focus will be on service design. The retreat will explore member interests and expectations regarding the top priorities identified in the survey. Prior to the meeting and planning session, CCS will distribute a summary of the survey results along with questions for the board's consideration.

## 7. REPORTS

- a. President – No report.
- b. Secretary – No report. Dorfman thanked CCS for their work on the discovery layer and strategic planning.
- c. Treasurer – No report.
- d. Committees and Groups – Updates were included in the packet. There were no additional questions from the Executive Committee.
- e. Executive Director – R. Malinowski reported that M. Mansfield started on December 9 as Member Services Associate and Virginia Seward retired at the end of December. Seward is scheduled to start on January 13 in a contractor role until R. Fischer completes the Authorities training.

## 8. ADJOURNMENT

President Bertucci MOVED; R. Livergood SECONDED to adjourn the meeting at 10:26 A.M.

Respectfully submitted,  
Lindsey Dorfman, Secretary