CCS Catalog and Metadata Management Technical Group
Zoom
February 19, 2025
10 am

i. **Call to order** Chair, Kim called the meeting to order at 10:07

ii. **Approval of minutes from November 20, 2024, meeting**
    Approved with no amendments

iii. **Additions to the agenda**
    There were no additions to the agenda.

iv. **CCS staff reports**
    Rachel's written reports in the CAMM meeting packet. In addition to the staff report in the packet, Rachel added a reminder about the change to Staff Client access that is coming in March. CCS needs to provide Innovative with all public IP addresses that member library staff use to access the staff client. Access to the staff client will be restricted to these IP addresses only. CCS is planning to schedule this cutover for early March.

v. **SCRAP Report**
    SCRAP report in the CAMM meeting packet.

vi. **Actions required to vote for new local genre and subject headings**
    a. **Potential Motion #1**: Motion to allow the option for all libraries to use the local genre heading "Adult literacy materials."

    Background: SCRAP initially brought the recommendation for a new local genre heading, "Materials for new literates," to CAMM at the November 20th meeting. The intention was to be able to use it for an adult literacy collection that could include books and other materials, like kits. Examples of publishers that specifically publish books for adult language learners include, Gemma, Grass Roots Press, and Orca. An example is BIB # 692914. These can have the LCSH "Readers for new literates." Some have the LCGFT "High interest-low vocabulary books." At the November 20th meeting, CAMM didn't pass a motion on "Materials for new literates." "Literacy materials" was suggested as a more commonly used term than literates. Attendees were concerned that a distinction of the intended audience for the materials needed to be made. SCRAP passed the motion at the Jan. 15th meeting to recommend that CAMM allow the genre heading "Adult literacy materials." This heading is intended to be used for a wider range of formats than books. Scope notes that provide guidance

on how to use the term can be in the authority record and the Cataloger's Wiki. SCRAP didn't pass a motion for youth materials because they would like to get feedback from PAS to confirm the need for an equivalent heading for youth materials before passing the motion.

> **Kathy Milfajt, McHenry**, moved that CAMM vote on the motion.
> **Karin Nelson, Fox River Valley**, seconded.
> Passed unanimously with no discussion by those present.
> **In favor:** Algonquin, Cary, Crystal Lake, Des Plaines, Ela, Evanston, Fox River Valley, Fremont, Glencoe, Glenview, Grayslake, Highland Park, Huntley, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, McHenry, Mount Prospect, Niles-Maine, Northbrook, Palatine, Park Ridge, Prospect Heights, Round Lake, Waukegan, Wilmette, Winnetka-Northfield, and Zion-Benton.
> **Not in attendance:** Morton Grove and Warren-Newport.

b. **Potential Motion #2**: Motion to allow the option for all libraries to use the local genre heading "Materials for people with memory challenges."

Background: SCRAP initially brought the recommendation for a new local genre heading, "Materials for adults with memory challenges," to CAMM at the November 20th meeting. CAMM didn't pass a motion due to wanting a separate motion for each heading. Attendees recommended that a heading on this topic should not distinguish between age groups. SCRAP passed the motion at the Jan. 15th meeting to recommend that CAMM allow the genre heading "Materials for people with memory challenges." This heading can be used for any age group and any types of materials, like kits or books. An example is BIB #3858042. Scope notes that provide guidance on how to use the term can be in the authority record and the Cataloger's Wiki.

> **Brian Christensen, Ela**, moved that CAMM vote on the motion.
> **Kathy Milfajt, McHenry**, seconded.
> Passed unanimously with no discussion by those present.
> **In favor:** Algonquin, Cary, Crystal Lake, Des Plaines, Ela, Evanston, Fox River Valley, Fremont, Glencoe, Glenview, Grayslake, Highland Park, Huntley, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, McHenry, Mount Prospect, Niles-Maine, Northbrook, Palatine, Park Ridge, Prospect Heights, Round Lake, Waukegan, Wilmette, Winnetka-Northfield, and Zion-Benton.
> **Not in attendance:** Morton Grove and Warren-Newport.

vii. **Reminders – Rachel**
   a. Please delete duplicate fields, like the ISBN and 035.

When deduplicating fields you should only remove lines that are exactly the same: ISBN 10 and ISBN 13 are not duplicates

 020 ‡a9780965506069

 020 ‡a0965506061

035 prefix and no prefix are not duplicates:

 035 ‡a(OCoLC)ocn294860512

 035 ‡a(OCoLC)294860512

However, this record has duplicate 020s because of multiple attached POs:

↑ ↓ ❶ 020	‡a9780299349844‡c$19.95
↑ ↓ ❶ 020	‡a0299349845‡c$19.95
↑ ↓ ❶ 020	‡qPaperback
↑ ↓ ❶ 020	‡a9780299349844‡c$19.95
↑ ↓ ❶ 020	‡a0299349845‡c$19.95
↑ ↓ ❶ 020	‡a9780299349844‡c$19.95
↑ ↓ ❶ 020	‡a0299349845‡c$19.95
↑ ↓ ❶ 020	‡a9780299349844‡c$19.95
↑ ↓ ❶ 020	‡a0299349845‡c$19.95
↑ ↓ ❶ 020	‡a9780299349844 : PAP‡c19.95
↑ ↓ ❶ 020	‡a0299349845 : PAP‡c19.95
↑ ↓ ❶ 020	‡a9780299349844 : PAP‡c19.95
↑ ↓ ❶ 020	‡a0299349845 : PAP‡c19.95
↑ ↓ ❶ 020	‡a9780299349844

 b. Fixing volumes:

  Reports to run cataloging related reports that libraries should use regularly

  Call number analytics Multivolume call numbers

  Enhanced 505 content notes requirements

viii. **Demonstrations**

Molly Mansfield, CCS, shared some new features from Polaris 7.7: duplicate bib record check and bib record compare

John Lavalie, Des Plaines, discussed problematic diacritics in Polaris (many of which came came from OCLC Connexion) and shared a macro in the NikAdds.zip file for correcting diacritics in OCLC to the correct MARC8. John also pointed out that copying and pasting

directly from Connexion also works. **Rachel** shared that there is currently a record set in Polaris with over 500 bib records that need to be fixed due to this problem. **Rachel** is planning on sharing the file with others for cleanup once the bib record merging of **Mount Prospect** and **Waukegan** bibs is finished.

The presentation on identifying bootlegged DVDs was postponed for next meeting.

ix.   **Announcements**

Lynne Rubio has taken another position at **Des Plaines** and will no longer be a member of CAMM. If you are interested in being designated as the chair elect or serving in any office in the coming year, please let Rachel know.

John Lavalie shared that Shojo and Shonen headings were approved by LC and that all the Manga headings that were proposed were set up by another library. "Dia de los Muertos" is also in the pipeline.

x.   **Adjournment**

Lynne Rubio, Des Plaines, moved to adjourn the meeting.
Nora Mastny, Prospect Heights, seconded and the meeting was adjourned at 11:11am.

Library	Attendee
Algonquin	Rachel Ruetz
Cary	Brad Peterson, Linda Conn
CCS	Rachel Fischer, Molly Mansfield
Crystal Lake	Kit Moore
Des Plaines	John Lavalie, Lynne Rubio
Ela	Brian Christensen, Tanvee Mahadik
Evanston	Marlene Meyer, Karina Andrus
Fox River Valley	Karin Nelson
Fremont	Bella Gurevich
Glencoe	Becky Halcli
Glenview	Michael Gail, Iga Lassota
Grayslake	Kate Getka, Tammy Skwierczynski, Tiffany Pruitt, Vivian Flores
Huntley	Jo Smolzer
Indian Trails	John Galdun, Sandy DeSio
Lake Forest	Lynn Krambeer, Amy Begoun
Lake Villa	Anita Santoro
Lincolnwood	Stephanie Haugan

McHenry	Kathy Milfajt, Shirley Roitberg
Mount Prospect	Trish Chester, Ross Shanley-Roberts, Shang Liu, Katie Szafarz, Mary Anne Longpre
Niles-Maine	Jamie King
Northbrook	Sara Scodius
Palatine	Kristi Napolitano, Adriene Galindo
Park Ridge	Lauren Bochat, Kellie Green
Prospect Heights	Nora Mastny
Round Lake	Sara Grimm, Penny McMahon
Vernon	Alex Smith
Waukegan	Aaron Butts, Fran Juergensmeyer
Wilmette	Carly Stauss, Jessica Thomson
Winnetka-Northfield	Stephanie Girardi
Zion-Benton	Kim Nevins

Next meeting
May 21, 2025
10:00 am (new time)
CCS Auditorium