**Circulation Technical Group Agenda**

**Virtual**

**July 10, 2025 9:30 am**

**Meeting URL**: <https://us02web.zoom.us/j/89358126155?pwd=lhVNs1mT6cpg23mkqZ34P5WtdjhGeV.1>

**Meeting ID**: 893 5812 6155

**Passcode**: 499443

**Dial In:** +1 312 626 6799

1. **Call to order** 1 min
2. **Approval of minutes from last meeting April 11, 2025** 1 min
3. **Additions to the agenda** 1 min
4. **Officer reports**
   1. Chair Be sure to add your name to the sign in form
   2. Vice Chair 1 min
   3. Secretary 1 min
5. **CCS staff reports**
   1. Mieko Fujiura-Landers 15 min
6. **Old Business**
   1. none
7. **New Business** 
   1. Options for check out screen adjustments (PRESENTATION) - CCS  5 min
   2. Vernon Migration (PRESENTATION) - CCS  20 min
   3. Patron Record Gender Field (PRESENTATION) - CCS  5 min
   4. Billing for Library of Things (PRESENTATION) - CCS  5 min
   5. Patron Record Title Field (ACTION)- CCS 15 min
   6. Home Services Holds VEK (DISCUSSION) Dustin Smaby, 10 min
      1. What are your strategies and workflows for outreach/home services holds
      2. Do you use special data entry methods
      3. How do you route these holds when trapped
8. **Adjournment**

**Next Meeting October 9, 2025 9:30 am**

**CCS Offices**

**220 Tri State International, Lincolnshire, IL 60069**

All matters on the agenda may be discussed, amended and acted upon