



**MINUTES
CCS EXECUTIVE COMMITTEE
VIRTUAL LOCATION**

Wednesday, June 11, 2025

REMOTE PARTICIPATION

1. CALL TO ORDER

The meeting was called to order by President Bertucci at 10:02 A.M.

2. ROLL CALL

A. Auston	Wilmette (arrived 10:17 AM)	P. Leffler	Morton Grove
J. Bertucci	Park Ridge	S. Lempke	Lincolnwood
L. Dorfman	Glenview	R. Livergood	Warren-Newport

Also present: R. Malinowski, CCS; B. Stoneburner, CCS

Absent: B. Fyolek, Crystal Lake

3. ADDITIONS TO THE AGENDA

None.

4. PUBLIC COMMENT

None.

5. CONSENT AGENDA

P. Dorfman MOVED; R. Livergood SECONDED to

**APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING APRIL 9, 2025
MEETING MINUTES, MAY 2025 FINANCIAL STATEMENTS, MAY 2025 BILLS FOR
PAYMENT, MUTUAL OF AMERICA PENSION PLAN UPDATE, AND TO PAY FNBO
BY ACH.**

Ayes: Bertucci, Dorfman, Leffler, Lempke, Livergood

Nays: None

Absent: A. Auston, B. Fyolek

MOTION PASSED BY ROLL CALL VOTE

A. Auston joined the meeting at 10:17 A.M.



6. BUSINESS

- a. Discovery Layer – R. Malinowski shared the updated report with the Executive Committee for review ahead of the upcoming meeting and requested feedback on any additional information that should be included for the Governing Board.
The Executive Committee held a thorough discussion focused on ensuring that libraries have the necessary information and clarity to make an informed decision between Vega Discover and BiblioCore. As a result, the Committee requested more detailed cost information, including actual costs per library and optional add-ons.

The Committee also asked for additional context regarding the feedback collected from references, the anticipated impact on the patron experience, and the methodology used to evaluate and weigh the available options.

To support the decision-making process, the Committee requested that vendor demonstrations from Innovative and BiblioCommons be scheduled during the August Governing Board meeting. Additionally, they proposed a follow-up Governing Board meeting on September 10 to allow for further discussion and a final vote.

R. Malinowski will send an update to library directors outlining the next steps and actions needed prior to the August meeting to ensure directors are well prepared for the vendor presentations.

S. Lempke left the meeting at 10:58 A.M.

- b. New and Potential Members –
 - i. Vernon Area Public Library – R. Malinowski reported that the test load took longer than anticipated and that CCS will need to add an extra day to the go-live schedule with September 3 as the anticipated go live date. CCS will work with Innovative to understand why this step has increased to avoid needing to add an extra day when a library goes live.
 - ii. Potential New Members – R. Malinowski reported that she met with the Rolling Meadows library staff and the library are continuing to evaluate.
- c. Innovative Updates –
 - i. Marcive Replacement – R. Malinowski reported that CCS will send the full database of bibliographic and authority records to Backstage on June 20. Libraries will not be able to update existing bib records during this transition. CCS has provided libraries with a form to submit to CCS for updates during this time transition.
- d. Find More Illinois – R. Malinowski reported that the initial plan was to include an introductory discussion at the August Governing Board meeting but that may need to be



postponed due to the additional discussion regarding the Discovery Layer. Malinowski will review options and determine timing.

7. REPORTS

- a. President –
 - i. FY 25-26 Governance Committees – President Bertucci reported that the FY 25-26 slate of governance committees were included in the packet. There were no additional questions from the Executive Committee.
- b. Secretary – No report
- c. Treasurer – A. Auston reported that year-end financials looked good, and CCS has begun work on FY 24-25 audit.
- d. Committees and Groups – Updates were included in the packet. There were no additional questions from the Executive Committee.
- e. Executive Director – R. Malinowski reported that she attended the May CAMM meeting and provided an overview of the proposed centralized cataloging project as part of the strategic plan. Malinowski will include an update for the August Governing Board meeting and prepare a Q&A sheet to share with directors. Malinowski also reported that D. Wischmeyer is scheduled to return at the end of June.

8. ADJOURNMENT

President Bertucci adjourned the meeting at 11:20 A.M.

Respectfully submitted,
Lindsey Dorfman, Secretary