



**MINUTES  
CCS GOVERNING BOARD  
200 Tri State International Dr.  
Lincolnshire, IL 60069**

**Wednesday, May 14, 2025**

**1. CALL TO ORDER**

President Bertucci called the meeting to order at 10:02 A.M. Bertucci welcomed Victoria Luz, alternate for Niles-Maine, congratulated Laurie Papadourakis as new Executive Director for Des Plaines, and thanked H. Zabski for serving as Interim Director for Fox River Valley.

**2. ROLL CALL**

Algonquin	S. Murray (arrived 10:08)	Lincolnwood	S. Lempke
Cary	M. Reynolds	McHenry	L. Jakacki (arrived 10:08)
Crystal Lake	B. Fyolek	Morton Grove	P. Leffler
Des Plaines	L. Papadourakis	Mount Prospect	S. Reynders
Ela	E. Christianson	Niles-Maine	V. Luz (alternate)
Evanston	Y. Wilburn	Northbrook	K. Hall
Fox River Valley	H. Zabski	Palatine	M. Gardner (arrived 10:08)
Fremont	Absent	Park Ridge	J. Bertucci
Glencoe	A. Kim	Prospect Heights	Absent
Glenview	L. Dorfman	Round Lake	J. DiDonato
Grayslake	T. Longo	Vernon Area	A. Rasmussen
Highland Park	H. Smith	Warren-Newport	R. Livergood
Huntley	F. Novak	Waukegan	T. Verzani
Indian Trails	B. Shepard	Wilmette	A. Auston
Lake Forest	I. Laxminarayan	Winnetka	M. Dombrowski
Lake Villa	M. Jacobsen	Zion-Benton	Absent

Also present: R. Malinowski, CCS; R. Fischer, CCS; M. Fujiura-Landers, CCS; K. Lyons, CCS; G. Shah, CCS; B. Stoneburner, CCS

Absent: L. Long, Fremont; A. Todd, Prospect Heights; R. Smith, Zion-Benton

**3. ADDITIONS TO THE AGENDA**

None



4. PUBLIC COMMENT  
None.

5. CONSENT AGENDA

B. Shepard MOVED; K. Hall SECONDED to

**APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING APPROVAL OF THE MARCH 12, 2025 MEETING MINUTES, APRIL 2025 FINANCIALS, APRIL 2025 BILLS FOR PAYMENT AND FY 25-26 EXECUTIVE COMMITTEE AND GOVERNING BOARD MEETING SCHEDULE.**

Ayes: Cary, Crystal Lake, Des Plaines, Elmhurst, Evanston, Fox River Valley, Glencoe, Glenview, Grayslake, Highland Park, Huntley, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, Morton Grove, Mount Prospect, Niles-Maine, Northbrook, Park Ridge, Round Lake, Vernon-Area, Warren-Newport, Waukegan, Wilmette, Winnetka

Nays: None

Absent: Algonquin, Fremont, McHenry, Palatine, Prospect Heights, Zion-Benton

MOTION CARRIED BY ROLL CALL VOTE

S. Murray, M. Gardner, and L. Jakacki arrived at approximately 10:08 A.M.

6. BUSINESS

- a. Recommendation from Long Range Planning Committee regarding Strategic Plan – R. Malinowski sent the strategic plan to the Governing Board for review prior to the meeting. Proposed language changes from the Governing Board included to change the language from Polaris to ILS and from improve to enhance.

R. Livengood MOVED; T. Verzani SECONDED to

**APPROVE THE STRATEGIC PLAN AS PRESENTED**

MOTION CARRIED BY VOICE VOTE

- b. Recommendation from Budget and Finance regarding FY 25-26 Budget – R. Malinowski issued the drafted FY25-26 budget materials for review prior to the meeting and presented a summary of key budget changes to Operating and Development. Malinowski proposed the use of the RAILS LLSAP fund to pay for Development Fund subscriptions instead of a pass through to eligible libraries. There was a lengthy discussion about Find More Illinois. Malinowski reported that a further update and discussion will be included on the August Governing Board agenda.

Y. Wilburn MOVED; P. Leffler SECONDED to

**APPROVE THE FY 25-26 BUDGET AS PRESENTED.**



Ayes: Algonquin, Cary, Crystal Lake, Des Plaines, Elmhurst, Evanston, Fox River Valley, Glencoe, Glenview, Grayslake, Highland Park, Huntley, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, McHenry, Morton Grove, Mount Prospect, Niles-Maine, Northbrook, Palatine, Park Ridge, Round Lake, Vernon-Area, Warren-Newport, Waukegan, Wilmette, Winnetka

Nays: None

Absent: Fremont, Prospect Heights, Zion-Benton

#### MOTION CARRIED BY ROLL CALL VOTE

- c. Recommendation from Database Management regarding Discovery Layer – R. Malinowski stated that she would prefer to table the recommendation for the Governing Board meeting and instead discuss the overall strategy and how to approach the discovery layer. Malinowski provided a high-level overview of the Discovery Layer project results and the three discovery layer options that were evaluated, including Aspen, Vega Discover, and Bibliocore along with a summary of the vendor demonstrations. The Governing Board discussed at length the patron experience, cost savings, consortium values, and practicalities and conducted a straw poll to gauge how many directors would care enough to not go with the majority vote. Malinowski emphasized that CCS is not requesting a vote on a specific interface at this time.

K. Hall MOVED; L. Dorfman SECONDED to

**THAT CCS SHALL PROVIDE A DISCOVERY LAYER TO ALL MEMBERS OF THE CONSORTIUM WITH FEES INCLUDED IN THE CCS MEMBERSHIP. MEMBERS MAY USE AN ALTERNATE INTERFACE AT THEIR OWN EXPENSE AND THAT CCS WILL STIPULATE THE NUMBER OF INTERFACES CCS CAN MANAGE.**

Ayes: twenty-seven

Nays: one

Abstain: one

Absent: Fremont, Prospect Heights, Zion-Benton

#### MOTION CARRIED BY VOICE VOTE

H. Smith left at approximately 11:33 A.M.

- d. Recommendation from CCS regarding Data Analytics Tool – R. Malinowski provided a high-level overview of the process, key findings, and recommendations from the data analytics tool research project, led by R. Fischer. The full report was included in the meeting materials. CCS evaluated seven potential vendors and ultimately recommended OrangeBoy as the preferred option. The group also discussed opt-in pricing for marketing initiatives. CCS will continue negotiations to finalize pricing.

T. Verzani MOVED; S. Reynders SECONDED to



**HAVE CCS NEGOTIATE WITH ORANGEBOY ON A CCS TEAM DATA SITE WITH OPT-IN PRICING FOR MEMBERS INTERESTED IN THE MARKETING COMPONENTS OR OTHER ADD ONS OF SAVANNAH.**

Ayes: Algonquin, Cary, Crystal Lake, Des Plaines, Ela, Evanston, Fox River Valley, Glencoe, Glenview, Grayslake, Huntley, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, McHenry, Morton Grove, Mount Prospect, Niles-Maine, Northbrook, Palatine, Park Ridge, Round Lake, Vernon-Area, Warren-Newport, Waukegan, Wilmette, Winnetka

Nays: None

Absent: Fremont, Highland Park, Prospect Heights, Zion-Benton

**MOTION CARRIED BY ROLL CALL VOTE**

- e. Recommendation from Nominating Committee regarding FY 25-26 Elections – P. Leffler thanked all of the nominees and reported that the committee would pass all submitted names on for future elections.

Y. Wilburn MOVED; S. Murray SECONDED to

**APPROVE THE SLATE OF OFFICERS AS PRESENTED BY THE NOMINATING COMMITTEE INCLUDING FRANK NOVAK AS VICE PRESIDENT/PRESIDENT-ELECT, MONICA DOMBROWSKI AS SECRETARY, AND SU REYNDERS AS MEMBER AT LARGE.**

**MOTION CARRIED BY UNANIMOUS VOICE VOTE**

**f. New and Potential Members**

- i. Vernon Area Public Library – M. Fujiura-Landers and A. Rasmussen reported that the migration is on track and go live is scheduled for Labor Day weekend.
- ii. Potential New Members – R. Malinowski reported that the Wauconda membership vote will be included at the November Governing Board meeting and potentially Rolling Meadows at the same time. Malinowski will be going to Rolling Meadows later this month.
- g. Innovative and Polaris – There were no updates to report. There were no questions from the Governing Board.
- h. Project Updates – R. Malinowski reported that CCS is researching a transition plan for phone notices.

**7. REPORTS**

- a. President – President Bertucci thanked the slate of candidates for FY26 and the Governing Board for their support during her term as President.
- b. Secretary – L. Dorfman thanked President Bertucci for serving as President.



- c. Treasurer – No report
- d. Committees and Groups – Updates were included in the packet. There were no questions from the Governing Board.
- e. Executive Director – Updates were included in the packet. R. Malinowski thanked the Governing Board for today's discussion.

## 8. ADJOURNMENT

T. Verzani MOVED; L. Papadourakis SECONDED to adjourn the meeting at 12:07 P.M.

Respectfully submitted,  
Lindsey Dorfman, Secretary