

Agenda
CCS Acquisitions Technical Group
CCS Office - 200 Tri-State International Drive, Lincolnshire IL
Fishbowl Conference Room
Wednesday, September 17, 2025
10:00 AM

Note: Enter at the door labeled 200. Turn left at the hall. The fishbowl is in the room across from the restrooms.

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| 1. Call to order | 2 mins |
| 2. Approval of minutes from last meeting | 2 mins |
| 3. Additions to the agenda | 2 mins |
| 4. Officer reports | 2 mins |
| a. Chair | |
| b. Vice Chair | |
| c. Secretary | |
| 5. CCS staff reports | |
| a. Rachel Fischer | 5 mins |
| i. Migration update | |
| ii. Discovery layer update | |
| iii. Training update | |
| iv. New Staff | |
| 6. Old Business | |
| a. Discussion (Rachel Fischer) | 5 mins |
| Feedback from CAMM on adding volumes | |
| 7. New Business | |
| a. Discussion (Penny Ramirez) | 10 mins |
| Vendor options and choices | |
| b. Discussion (Rachel Fischer) | 10 mins |
| Meeting format | |
| c. Discussion (Rachel Fischer) | 15 mins |
| Processes for ordering and invoicing pre-paid items like reference books | |
| d. Demonstration (Rachel Fischer) | 15 mins |
| Deduplication in Leap | |
| e. Demonstration (Rachel Fischer) | 15 mins |
| Useful Reports in Simply Reports | |
| f. Reminder (Rachel Fischer) | 10 mins |
| Manually move holds when merging multivolume set records with single volume records that have holds | |
| 8. Adjournment | |

Next Meeting: Wednesday, March 18th, 2026
10:00 AM (Zoom)

All matters on the agenda may be discussed, amended and acted upon