



CCS GOVERNING BOARD MINUTES
200 Tri State International Dr.
Lincolnshire, IL 60069

Wednesday, August 13, 2025

1. CALL TO ORDER

President Livergood called the meeting to order at 10:02 A.M.

2. ROLL CALL

Algonquin	S. Murray (virtual)	Lincolnwood	S. Lempke (virtual – joined 10:15)
Cary	M. Reynolds	McHenry	L. Jakacki (joined 10:05)
Crystal Lake	B. Fyolek	Morton Grove	P. Leffler
Des Plaines	L. Papadourakis	Mount Prospect	S. Reynders
Ela	E. Christianson	Niles-Maine	V. Marshall (virtual)
Evanston	Absent	Northbrook	K. Hall (virtual)
Fox River Valley	K. Howe (left 12:00)	Palatine	C. Thompson
Fremont	Absent	Park Ridge	J. Bertucci
Glencoe	A. Kim (left 12:13)	Prospect Heights	A. Todd (joined 10:11)
Glenview	L. Dorfman (joined 10:14)	Round Lake	M. Stevens (alternate – left 12:17)
Grayslake	T. Longo	Vernon Area	A. Rasmussen
Highland Park	H. Smith (joined 10:09)	Warren-Newport	R. Livergood
Huntley	Absent	Waukegan	T. Verzani
Indian Trails	B. Shepard	Wilmette	A. Auston
Lake Forest	I. Laxminarayan	Winnetka	M. Dombrowski
Lake Villa	M. Jacobsen	Zion-Benton	R. Smith

Also present: R. Malinowski, CCS; D. Wischmeyer, CCS; M. Sum, CCS; B. Stoneburner, CCS
Additional library and public attendance (virtual) - J. Sabala, Fox River Valley; P. Ramirez, Crystal Lake; B. Wilson, Lincolnwood; W. Freeman, Rolling Meadows; H. Krueger, Lake Forest; M. Wilson, Wauconda; S. Torrez, Zion-Benton; C. Blair, Wilmette, K. Guico, Morton Grove, Johnny S – Waukegan
Vendor Demonstration attendance (virtual) – M. Laude, Innovative; D. Cooper, Innovative; S. Rhoad, BiblioCommons; M. Tarle, BiblioCommons; E. Komarnicki, BiblioCommons; T. Gordon, BiblioCommons
Absent: Y. Wilburn, Evanston; L. Long, Fremont; F. Novak, Huntley

3. ADDITIONS TO THE AGENDA

None



P. Livergood requested a motion to allow for remote participation due to business or illness reasons.

S. Reynders MOVED; J. Bertucci SECONDED to

ALLOW REMOTE PARTICIPATION DUE TO BUSINESS OR ILLNESS REASONS

MOTION CARRIED BY UNANIMOUS VOICE VOTE

4. PUBLIC COMMENT
None.

5. CONSENT AGENDA

B. Shepard MOVED; P. Leffler SECONDED to

APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING APPROVAL OF THE MAY 14, 2025 MEETING MINUTES, JULY 2025 FINANCIALS, AND JULY 2025 BILLS FOR PAYMENT.

Ayes: Algonquin, Cary, Crystal Lake, Des Plaines, Elmhurst, Fox River Valley, Glencoe, Grayslake, Indian Trails, Lake Forest, Lake Villa, Lincolnwood, Morton Grove, Mount Prospect, Niles-Maine, Northbrook, Palatine, Park Ridge, Round Lake, Vernon-Area, Warren-Newport, Waukegan, Wilmette, Winnetka-Northfield, Zion-Benton

Nays: None

Absent: Evanston, Fremont, Glenview, Highland Park, Huntley, Lincolnwood, Prospect Heights

MOTION CARRIED BY ROLL CALL VOTE

6. REPORTS

- a. President – President Livergood thanked the Governing Board for attending the vendor demonstrations.
- b. Secretary – No report.
- c. Treasurer – No report.
- d. Committees and Groups – Updates were included in the packet. There were no questions from the Governing Board.
- e. Executive Director – Updates were included in the packet. R. Malinowski introduced Molly Sum, Manager of Analytics and Technology.

M. Laude from Innovative joined at 10:00 and D. Cooper from Innovative joined at 10:19.



7. BUSINESS

- a. Vendor Demonstrations – R. Malinowski reported that vendor guidelines with board questions were sent to Innovative prior to the demonstration.
 - i. Vega Discover – M. Laude and D. Cooper from Innovative provided a demonstration of the Vega Discover discovery layer and answered questions submitted by directors prior to or at the end of the demonstration.

A question was raised requesting clarification on which products demonstrated are already developed and launched versus ideas or in the works. Innovative reported that Discover, Mobile, Interact, Promote, Web Builder, and Program were all live and launched, and Analyze with Reports is in development.

R. Malinowski reported that a form will be sent to the Governing Board to complete listing any advantages and disadvantages of Vega Discover and directors can include any outstanding questions for Innovative.

- b. BiblioCore – S. Rhoad, M. Tarle, E. Komarnicki, and T. Gordon from BiblioCommons provided a demonstration of the BiblioCore discovery layer and answered questions submitted by directors prior to or at the end of the demonstration. BiblioCommons also provided a brief demonstration of their upcoming AI initiative.

A few questions were raised at the end of the demonstration asking to confirm if BiblioCore would be usable during Polaris downtime, if tariffs might impact the vendor's ability to do business, and clarification on the source used for the slide that referenced vendor trust and various organizations, including public libraries. BiblioCommons replied that there would be some functionality during Polaris downtime and that BiblioCommons does not anticipate any impact or challenges due to tariffs as they are part of a larger operating group with a significant U.S. presence. BiblioCommons stated they would follow up to confirm the site that was sourced and would provide that information.

R. Malinowski reported that a form will be sent to the Governing Board to complete listing any advantages and disadvantages of the product and directors can include any outstanding questions for BiblioCommons. Malinowski will also email the URL to libadmin with the BiblioCommons document.

8. ADJOURNMENT

M. Dombrowski MOVED; P. Leffler SECONDED to adjourn the meeting at 12:33 P.M.

Motion passed unanimously.

Respectfully submitted,
Monica Dombrowski, Secretary